

District of Central Saanich
Consolidated 2022 Budget vs. Actual Summary
January 1 to June 30, 2022

	2022	2022	% of	
	BUDGET	YTD	BUDGET	Comments
Revenue				
Municipal property taxes	19,355,300	19,352,200	100.0%	Property Taxes Levied in May
Parcel taxes	9,900	6,700	67.7%	Property Taxes Levied in May
Penalties and interest	616,000	380,000	61.7%	Tax penalties applied in Q3. Investment interest trending over budget
Grants in lieu of taxes	338,000	319,700	94.6%	To be received in Q3 & Q4
Sale of services	231,800	121,000	52.2%	Within expectations
Administration	168,500	167,600	99.5%	Dog and Business licencing received Q1
Police Revenues	1,335,100	1,029,500	77.1%	Within Expectation. Traffic Fine & Small Com grants received in Q2
Fire Revenues	415,800	234,500	56.4%	Within Expectation. Hazmat Service Contract received Q2
Planning Revenues	641,700	498,600	77.7%	Permit and fee revenues trending higher than budgeted
Community Services Revenues	103,200	47,000	45.5%	Within expectation
Engineering Revenues	126,500	112,100	88.6%	Higher soil deposit fees. Fortis Operating fees received Q1
Public Works Revenues	32,000	11,300	35.3%	Within expectation
Government Transfers	1,172,900	900	0.1%	Gas Tax & other government transfers are expected in Q3/4
Other	15,000	5,400	36.0%	Within expectation
Grants (Capital)	2,019,000	-	0.0%	Grants awarded; funding payments when capital projects completed Q3/4
Water Utility	5,968,600	1,203,600	20.2%	2nd & 3rd triannual bills account for 80% annual revenue
Sewer Utility	1,855,700	649,400	35.0%	2nd & 3rd triannual bills account for 80% annual revenue
Total Revenue	\$ 34,405,000	\$ 24,139,500	70.2%	
Expenses				
Operating Expenses:				
Administration	959,800	462,500	48.2%	See section specific reporting
Finance	858,000	402,100	46.9%	See section specific reporting
Information Technology	763,400	436,900	57.2%	See section specific reporting
Police Service	6,940,500	3,473,900	50.1%	Monthly Reporting reviewed by the Police Board
Fire	2,278,000	1,154,400	50.7%	See section specific reporting
Planning and Building Services	1,371,700	612,900	44.7%	See section specific reporting
Corporate Services	2,258,000	1,199,000	53.1%	See section specific reporting
Engineering	664,000	230,000	34.6%	See section specific reporting
Public Works	2,278,900	927,000	40.7%	See section specific reporting
Parks	1,255,400	608,900	48.5%	See section specific reporting
Facilities	643,500	465,500	72.3%	See section specific reporting
Water	4,993,600	1,746,700	35.0%	See section specific reporting
Sewer	976,700	487,000	49.9%	See section specific reporting
Projects and Strategic Initiatives	995,000	192,600	19.4%	See section specific reporting
Total Operating Expenses	\$ 27,236,500	\$ 12,399,400	45.5%	
Total Operating Expenses	\$ 7,168,500	\$ 11,740,100		
Add:				
Reserves used for operating	528,000	-	0.0%	Operating expenditures funding from reserves
Reserves used for Initiatives and projects	886,900	192,600	21.7%	Projects and strategic initiatives fundiing
Proceeds of Debt	-	-	0.0%	Not required
Reserves used for capital	8,166,200	755,100	9.2%	Capital expenditures funding from reserves
Transfer from Utility Operating	597,300	298,700	50.0%	Within expectation
Deduct:				
Capital Expenditures	(10,205,200)	(755,100)	7.4%	See section specific reporting
Transfer to Reserves	(6,470,900)	(3,135,500)	48.5%	Within expectation
Debt Servicing	(670,800)	(310,400)	46.3%	Within expectation
Total Budget for the Year	-	8,785,500		

Administration - Operating Budget

Revenue	2022 Budget	2022 YTD	% of Budget	Comment
Sales of Service - Administration	\$ 17,000	\$ 8,000	47.1%	Within expectations
Sales of Service - Licencing	151,500	159,600	105.3%	Business & dog licensing received Q1
Total Revenue	168,500	167,600	99.5%	
Operating Expenses				
General administration	333,600	168,300	50.4%	Within expectations
Human Resources	245,200	122,400	49.9%	Within expectations
Risk Management	181,000	171,800	94.9%	Within expectation, liability insurance paid Q1
Contingency	200,000	-	0.0%	Possible legal expense allocation
Total Operating Expenses	959,800	462,500	48.2%	
Net Property Taxes Required	<u>\$ 791,300</u>			

Finance - Operating Budget

Operating Expenses	2022 Budget	2022 YTD	% of Budget	Comment
Finance General	\$ 858,000	\$ 402,100	46.9%	Within expectations
Total Operating Expenses	858,000	402,100	46.9%	
Net Property Taxes Required	<u>\$ 858,000</u>			

Finance - Projects and Strategic Initiatives

Description	2022 Budget	2022 YTD	% of Budget	Comment
Asset Management Plan, and Asset Retirement Obligation	\$ 32,000	\$ 19,300	60.3%	AMP Complete, Asset Retirement Obligation to start Q3/4.
Total Special Projects	32,000	19,300	60.3%	

Information Technology - Operating Budget

Operating Expenses	2022 Budget	2022 YTD	% of Budget	Comment
IT General	\$ 701,700	\$ 420,400	59.9%	Within expectations
Geographic Information Service	\$ 61,700	\$ 16,500	26.7%	Contractor support not utilized to date
Total Operating Expenses	763,400	436,900	57.2%	
Net Property Taxes Required	<u>\$ 763,400</u>			

Fire Department - Operating Budget

Revenue	2022 Budget	2022 YTD	% of Budget	Comment
Fire General Recoveries	\$ 23,500	\$ 4,000	17.0%	Within expectations - general revenue
Hazmat Agreement	68,900	68,800	99.9%	Received Q2
First Nations Fire Service Agreement	323,400	161,700	50.0%	Within expectations
Total Revenue	415,800	234,500	56.4%	
Operating Expenses				
Fire Administration	\$ 677,400	\$ 343,100	50.6%	Within expectations
Fire Fighting Force	551,500	280,900	50.9%	Within expectations
Fire Investigations & Prevention	942,100	456,000	48.4%	Within expectations
Fleet	73,300	72,700	99.2%	Trending higher due to increase in costs and work being contracted out.
Emergency Measures	33,700	1,700	5.0%	PEMO requisition paid in Q3
Total Operating Expenses	2,278,000	1,154,400	50.7%	
Net Property Taxes Required	<u>\$ 1,862,200</u>			

Fire - Projects and Strategic Initiatives

Description	2022 Budget	2022 YTD	% of Budget	Comment
FireSmart Program	\$ 125,000	\$ -	0.0%	FireSmart Coordinator position started in July.
Total Special Projects	125,000	-	0.0%	

Planning and Building Services - Operating Budget

Revenue	2022 Budget	2022 YTD	% of Budget	Comment
Development and Subdivision Fees	\$ 107,700	\$ 107,800	100.1%	Fee activity trending higher
Building and Plumbing Permits	534,000	390,800	73.2%	Permit activity trending higher
Total Revenue	641,700	498,600	77.7%	
Operating Expenses				
Planning Administration	\$ 547,300	\$ 257,200	47.0%	Within expectations
Climate Leadership	156,600	68,100	43.5%	Within expectations
Building Inspection	479,700	192,300	40.1%	Under due to staff position vacancy
Bylaw Enforcement	182,000	88,900	48.8%	Within expectations
Boards & Commissions	-	3,400	0.0%	
Fleet	6,100	3,000	49.2%	Within expectations
Total Operating Expenses	1,371,700	612,900	44.7%	
Net Property Taxes Required	<u>\$ 730,000</u>			

Planning and Building Services - Projects and Strategic Initiatives

Description	2022 Budget	2022 YTD	% of Budget	Comment
Official Community Plan (Phase 1)	\$ 76,700	\$ 40,000	52.2%	In progress, completion Q4
Parks Planning	\$ 40,000	\$ -	0.0%	Deferred to 2023
Parking Study	\$ 33,500	\$ 15,500	46.3%	In progress, completion Q4
Saanichton Village Plan Implementation	\$ 70,000	\$ 2,900	4.1%	Scheduled Q4, may be deferred to 2023
Oil to Heat Pump Program	\$ 67,000	\$ 26,200	39.1%	In progress, completion Q4
EV & E-Bike Strategy Implimentation	\$ 50,000	\$ 1,600	3.2%	Awaiting decision on grant funding application
Climate Action Inittatives	\$ 30,000	\$ -	0.0%	In progress, completion Q4
Total Special Projects	367,200	86,200	23.5%	

Corporate Services - Operating Budget

Revenue	2022 Budget	2022 YTD	% of Budget	Comment
Facility Rentals	\$ 57,200	\$ 24,500	42.8%	Within expectations
Caretaker's Residence	46,000	22,500	48.9%	Within expectations
Total Revenue	103,200	47,000	45.5%	
Operating Expenses				
Council and Committees	326,100	158,100	48.5%	Within expectations
Election	96,900	7,900	8.2%	Election in Q4
Corporate Services Administration	371,800	313,400	84.3%	Legal expense trending high YTD
Community Services Administration	367,100	175,600	47.8%	Within expectations
Communications	29,100	12,600	43.3%	Within expectations
Events and Community Services	104,500	50,100	47.9%	Within expectations
Library	962,500	481,300	50.0%	Within expectations
Total Operating Expenses	2,258,000	1,199,000	53.1%	
Net Property Taxes Required	<u>\$ 2,154,800</u>			

Corporate Services - Projects and Strategic Initiatives

Description	2022 Budget	2022 YTD	% of Budget	Comment
Community Partnership Projects Contingency	\$ 16,000	\$ 11,100	69.4%	Completed
Economic Development	\$ 55,000	\$ 2,500	4.5%	In progress, completion Q4
Childcare Action Plan	\$ 9,800	\$ 4,000	40.8%	In progress, completion Q4
Food Hub Feasibility	\$ 50,000	\$ 50,000	100.0%	Completed
Façade Improvements Program	\$ 50,000	\$ -	0.0%	In progress, completion Q4
Sign Strategy Development	\$ 40,000	\$ -	0.0%	In progress, completion Q4
Total Special Projects	220,800	67,600	30.6%	

Engineering - Operating Budget

Revenue	2022 Budget	2022 YTD	% of Budget	Comment
Engineering Fees	\$ 126,500	\$ 112,100	88.6%	Soil deposit fee volume higher than expected, Fortis fee received in Q1
Total Revenue	126,500	112,100	88.6%	
Operating Expenses				
Engineering Administration	\$ 617,600	\$ 190,500	30.8%	Under due to staff position vacancies
Other General Gov't Services	40,700	35,200	86.5%	Crossing guard program and insurance paid Q1
Fleet	5,700	4,300	75.4%	Higher due to increase usage & gas cost, insurance paid Q1
Total Operating Expenses	664,000	230,000	34.6%	
Net Property Taxes Required	<u>\$ 537,500</u>			

Engineering - Projects and Strategic Initiatives

Description	2022 Budget	2022 YTD	% of Budget	Comment
Drainage Gate Feasibility	\$ 30,000	\$ -	0.0%	In progress, completion Q4
Solid Waste Collection Review	\$ 45,000	\$ 19,500	43.3%	In progress, completion Q4
Keating Business Streetscape Study	\$ 10,000	\$ -	0.0%	Deferred to 2023
Total Special Projects	85,000	19,500	22.9%	

Public Works - Operating Budget

Revenue	2022 Budget	2022 YTD	% of Budget	Comment
Directional Sign Fees	\$ 4,700	\$ -	0.0%	Invoiced in Q3
Pest Control recoveries	27,300	11,300	41.4%	Within expectations
Total Revenue	32,000	11,300	0.0%	
Operating Expenses				
Yard	\$ 775,300	\$ 289,900	37.4%	Seasonal fluctuations - most work performed in Q3
Roads and Boulevards	943,500	450,500	47.7%	Within expectations
Drainage	252,300	53,900	21.4%	Seasonal fluctuations - most work performed in Q3
Snow	35,000	6,900	19.7%	Within expectation - seasonal
Street Lighting and Signals	72,000	9,200	12.8%	Seasonal fluctuations - most work performed in Q3/4
Pest Control	37,000	22,100	59.7%	Within expectations
Fleet	163,800	94,500	57.7%	Within expectations
Total Operating Expenses	2,278,900	927,000	40.7%	
Net Property Taxes Required	<u>\$ 2,246,900</u>			

Public Works - Projects and Strategic Initiatives

Description	2022 Budget	2022 YTD	% of Budget	Comment
OH&S Policy & Procedures	\$ 30,000	\$ -	0.0%	Scheduled for Q4
Total Special Projects	30,000	-	0.0%	

Parks - Operating Budget

Operating Expenses	2022 Budget	2022 YTD	% of Budget	Comment
Park Administration	\$ 264,500	\$ 151,200	57.2%	Within expectations
Park Boulevards	111,100	42,900	38.6%	Seasonal fluctuations - most work performed in Q3
Passive Parks & Trails	120,600	79,000	65.5%	Seasonal fluctuations - most work performed in spring
Neighbourhood Parks	148,400	104,300	70.3%	Additional park work undertaken
Centennial / Alexander Park	323,700	127,500	39.4%	Seasonal fluctuations - most work performed in Q3
Rom Knott / Pioneer	105,400	35,000	33.2%	Seasonal fluctuations - most work performed in Q3
Heritage Parks	22,900	-	0.0%	Seasonal fluctuations - most work performed in Q3
Facility Grounds	85,100	23,100	27.1%	Seasonal fluctuations - most work performed in Q3
Fleet	73,700	45,900	62.3%	Higher due to increase usage & gas cost, insurance paid Q1
Total Operating Expenses	1,255,400	608,900	48.5%	
Net Property Taxes Required	<u>\$ 1,255,400</u>			

Facilities - Operating Budget

Operating Expenses	2022 Budget	2022 YTD	% of Budget	Comment
Facilities and Building Maintenance	643,500	465,500	72.3%	Within expectation, insurance paid Q1
Total Operating Expenses	643,500	465,500	72.3%	
Net Property Taxes Required	<u>\$ 643,500</u>			

Facilities - Projects and Strategic Initiatives

Description	2022 Budget	2022 YTD	% of Budget	Comment
Facilities Planning	\$ 135,000	\$ -	0.0%	Project ongoing
Total Special Projects	135,000	-	0.0%	

Water - Operating Budget

Revenue	2022 Budget	2022 YTD	% of Budget	Comment
Water Sales and Connections	\$ 5,938,600	\$ 1,179,600	19.9%	2nd & 3rd triannual bills account for 80% annual revenue
Investment Income	30,000	24,000	80.0%	Investment Interest trending over budget
Total Revenue	5,968,600	1,203,600	20.2%	
Operating Expenses				
Administration	\$ 645,000	\$ 295,000	45.7%	Within expectations
Maintenance	498,600	249,800	50.1%	Within expectations
Bulk Water Purchases	3,755,700	1,132,600	30.2%	Within expectation - seasonal fluctuation
3rd Party Connections	33,100	25,300	76.4%	Increase in 3rd party work orders
Fleet	61,200	44,000	71.9%	Higher due to increase usage & gas cost, insurance paid Q1
Total Operating Expenses	4,993,600	1,746,700	35.0%	
Transfer to Reserves	975,000	487,500	50.0%	

\$ -

Sewer - Operating Budget

Revenue	2022 Budget	2022 YTD	% of Budget	Comment
Sale of Service	\$ 1,820,700	\$ 621,400	34.1%	2nd & 3rd triannual bills account for 80% annual revenue
Investment Income	35,000	28,000	80.0%	Investment Interest trending over budget
Total Revenue	1,855,700	649,400	35.0%	
Operating Expenses				
Sewer Administration	\$ 378,500	\$ 176,100	46.5%	Within expectations
Maintenance	515,800	279,300	54.1%	Within expectations
Lift Stations	64,300	22,000	34.2%	Seasonal fluctuations - most work performed in Q3
Fleet	18,100	9,600	53.0%	Within expectations
Total Operating Expenses	976,700	487,000	49.9%	
Transfer to reserves	879,000	439,500	50.0%	

\$ -

Capital Budget	2022 Budget	2022 YTD	% of Budget	Comment
Roads Infrastructure Renewal				
Road Reconstruction	\$ 580,000	\$ 51,000	8.8%	Contract Awarded. Scheduled completion in Q4
Sidewalk and Bus Shelter Mtc	\$ 30,000	\$ 1,900	6.3%	In progress, scheduled completion Q4
General Transportation Upgrades	\$ 45,000	\$ 10,900	24.2%	In progress, scheduled completion Q4
Roads Upgrading and Expansion				
Saanichton Village Sidewalk/Crosswalk Improvement	\$ 150,000	\$ -	0.0%	Deferred to align with development
Benvenuto Path	\$ 342,800	\$ 31,300	9.1%	Contract Awarded. Scheduled completion in Q4
Central Saanich Road, Pathway Design	\$ 110,000	\$ -	0.0%	Scheduled for Q3/4
Veyaness Sidewalk	\$ 150,000	\$ -	0.0%	Scheduled for Q3/4
Tiffany Road Culdesac Improvements	\$ 70,000	\$ -	0.0%	Scheduled for Q3
School Zone Active Transportation	\$ 890,000	\$ 19,800	2.2%	Contract Awarded. Scheduled completion in Q4
Roads Total	\$ 2,367,800	\$ 114,900	4.9%	
Drains Infrastructure Renewal				
Pipe Replacement Program, Steel	\$ 100,000	\$ -	0.0%	Scheduled for Q3/4
General Drainage Upgrades	\$ 150,000	\$ 1,000	0.7%	Contingency funding
Drains Upgrading and Expansion				
Tiffany Road Culdesac	\$ 50,000	\$ -	0.0%	Scheduled for Q3
Drains Total	\$ 300,000	\$ 1,000	0.3%	
Building Infrastructure Renewal				
Facility Long-term Asset Mgmt Plan	\$ 175,600	\$ 108,300	61.7%	In progress
Centennial Multi-Sport Box	\$ 1,300,000	\$ 1,300	0.1%	Ongoing, scheduled completion 2024
PW Yard Changerooms	\$ 95,000	\$ 33,500	35.3%	In progress, scheduled completion Q3
PW & Eng workspace/place modifications	\$ 80,000	\$ 500	0.6%	In progress, design stage
Building Total	\$ 1,650,600	\$ 143,600	8.7%	
Parks Infrastructure Renewal				
Annual Park Infrastructure Program	\$ 20,000	\$ 8,100	40.5%	In progress, scheduled completion Q4
Centennial Park Backstop Replacement	\$ 95,000	\$ -	0.0%	In progress, scheduled completion Q4
Parks Total	\$ 115,000	\$ 8,100	7.0%	
Vehicles Infrastructure Renewal				
Police Vehicles	\$ 45,000	\$ -	0.0%	Vehicle to be delivered in 2023
Parks Vehicles	\$ 70,000	\$ -	0.0%	Vehicle to be delivered in Q4
Roads Vehicles	\$ 463,000	\$ 83,300	18.0%	1 vehicle delivered. Remaining to be delivered in 2023
Vehicles Total	\$ 578,000	\$ 83,300	14.4%	
Equipment Infrastructure Renewal				
Server Replacement Program	\$ 197,000	\$ 9,500	4.8%	In progress, scheduled completion Q4
Phone Replacement	\$ 75,000	\$ -	0.0%	In progress, scheduled completion Q4
Tempest Eaply, Calls for Service	\$ 15,000	\$ -	0.0%	In progress, scheduled completion Q4
Tempest EPermit Project	\$ 160,000	\$ -	0.0%	Contract Awarded. Scheduled completion 2023
Police Equipment	\$ 26,800	\$ -	0.0%	Scheduled for Q3/4
Fire Equipment	\$ 50,000	\$ -	0.0%	Scheduled for Q3/4
Air Bottles	\$ 260,000	\$ -	0.0%	Contract Awarded. Expected delivery in Q3/Q4
Equipment Infrastructure Upgrading and Expansion				
Traffic Signal Upgrades	\$ 20,000	\$ -	0.0%	Scheduled for Q3/4
PW EV Charging Station	\$ 60,000	\$ 8,900	14.8%	In progress, scheduled completion Q4
Equipment Total	\$ 863,800	\$ 18,400	2.1%	
Water Infrastructure Renewal				
Vehicles	\$ 200,000	\$ 51,700	25.9%	1 vehicle delivered. Equipment to be delivered in 2023
Contingency	\$ 150,000	\$ -	0.0%	
Main Replacement	\$ 2,000,000	\$ 334,100	16.7%	Contract Awarded. Scheduled completion in Q4
Water Total	\$ 2,350,000	\$ 385,800	16.4%	
Sewer Infrastructure Renewal				
Vehicles and Equipment	\$ 230,000	\$ -	0.0%	Vehicle to be delivered in 2023
Contingency	\$ 300,000	\$ -	0.0%	Not required to date
Main Replacement	\$ 500,000	\$ -	0.0%	Aligned with Brentwood/Hagan Project
Brentwood/Hagan Pump Station Force Main Upgrade	\$ 750,000	\$ -	0.0%	Awaiting decision on grant funding application
Butler Lift Stn Power Upgrades	\$ 60,000	\$ -	0.0%	Design Complete, construction contracts issued Q2
Keating X Road pumps and piping	\$ 65,000	\$ -	0.0%	Design Complete, construction contracts issued Q2
Mt Newton Lift Station	\$ 75,000	\$ -	0.0%	Design Complete, construction contracts issued Q2
Sewer Total	\$ 1,980,000	\$ -	0.0%	
TOTAL 2022 CAPITAL	\$ 10,205,200	\$ 755,100	7.4%	