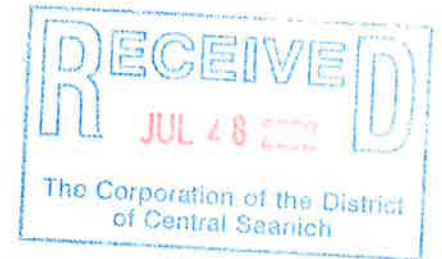


July 25, 2022

Mayor Ryan Windsor and Council  
District of Central Saanich  
1903 Mt. Newton Cross Road  
Central Saanich, BC V8M 2A9



Dear Mayor Ryan Windsor and Council:

**RE: CANADA COMMUNITY-BUILDING FUND: FIRST COMMUNITY WORKS FUND  
PAYMENT FOR 2022/2023**

I am pleased to advise that UBCM is in the process of distributing the first Community Works Fund (CWF) payment for fiscal 2022/2023. An electronic transfer of \$398,948.54 is expected to occur early August. This payment is made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Canada Community-Building Fund (Gas Tax Fund) can be found on our [website](https://www.ubcm.ca/cbf).

For further information, please contact Canada Community-Building Fund Program Services by e-mail at [ccbf@ubcm.ca](mailto:ccbf@ubcm.ca) or by phone at 250-356-5134.

Sincerely,

A handwritten signature in black ink, appearing to read "LA Roodenburg", written in a cursive style.

Councillor Laurey-Anne Roodenburg  
UBCM President

PC: Troy Ziegler, Director of Financial Services