

## Appendix C: Notice of Motion – Councillor King

Notice of Motion - Submitted by Councillor King on December 6, 2023

Notice of motion regarding a proposed amendment to the Council Correspondence Policy.

*Introduced at the December 11, 2023 RCM.*

WHEREAS Council Correspondence Policy s. 11 states, “Correspondence relating to a pending development application, a public hearing, or a matter that is awaiting a staff report for Council’s consideration, will be held until that item is brought forward on a Meeting Agenda. At that time, the correspondence will be attached as background to the corresponding agenda item.”

WHEREAS members of the public rightfully expect that their correspondence will be placed on an open council agenda, even if it is not immediately addressed or is pending further information, and;

WHEREAS correspondence from members of the public offers Council and the community advance notice of potential concerns and solutions with respect to prospective development proposals prior to formal discussion at a Council meeting;

THEREFORE, BE IT RESOLVED that Council Correspondence Policy s. 11 be replaced with “all correspondence related to community issues and addressed ‘To Mayor and Council’ will be placed on the next regular council agenda in 15. Correspondence (Received for General Information), as long as the content of the correspondence meets acceptable standards.”  
The Director of Corporate Services/Corporate Officer responded to questions from Council.