District of Central Saanich

Consolidated 2024 Budget vs. Actual Summary

January 1 to June 30, 2024	2024	2024	% of	
	BUDGET	YTD	BUDGET	Comments
Revenue				
Municipal property taxes	22,056,100	22,062,200	100.0%	Property Taxes Levied in May
Parcel taxes	-	-	0.0%	
Penalties and interest	1,174,500	1,165,900	99.3%	Tax penalties applied in Q3. Investment interest is favourable
Grants in lieu of taxes	369,100	96,700	26.2%	To be received in Q3 & Q4
Sale of services	244,900	243,900	99.6%	Within expectations
Administration	72,500	66,700	92.0%	Dog and Business Licencing received Q1
Police Revenues	1,583,700	1,063,200		Monthly Reporting reviewed by the Police Board
Fire Revenues	440,800	410,200		Within Expectation. Hazmat Service Contract received Q2
Planning Revenues	958,100	217,400		Permit revenue trending lower than forecasted
Corporate Services	-	-	0.0%	O Company
Engineering Revenues	172,000	131,200		Fortis Operating fees received Q1
Municipal Yard	32,800	12,100		Within expectation
Parks	25,000	18,900		Facility rentals trending higher
Facilities	70,600	20,200		Within expectations, Centennial House not yet occupied
Government Transfers	1,849,200	967,100		Within expectations, certermar riouse not yet occupied Within expectation. UBCM Gas Tax transfer of \$850k in Q3/4
Other	849,000	5,000		DCC's funding for Brentwood Sewer Q4
Grants (Capital)	4,441,400	3,000		Grants awarded; funding payments when capital projects completed
Water Utility	6,812,700	- 1,510,700		2nd & 3rd triannual bills account for 80% annual revenue
Sewer Utility	2,331,800	787,600		2nd & 3rd triannual bills account for 80% annual revenue
				Zina & Sira cilaninaan biiis account fol 60% annual revenue
Total Revenue	\$ 43,484,200 \$	28,779,000	66.2%	
Eunancac				
Expenses Operating Expenses:				
Administration	1,270,100	487,500	38.4%	See section specific reporting
Finance	1,005,600	593,200		See section specific reporting
Information Technology	894,700	526,200		See section specific reporting
Police Service	7,867,600	4,173,900		Monthly Reporting reviewed by the Police Board
Fire	2,673,000	1,333,000		See section specific reporting
Planning and Building Services	1,692,900	766,800		See section specific reporting
Corporate Services	2,401,900	1,097,700		See section specific reporting
Engineering	1,668,100	901,400		See section specific reporting
Municipal Yard	1,738,700	795,300		See section specific reporting
Parks		690,700		
Facilities	1,445,700			See section specific reporting See section specific reporting
	587,500	473,900		, , ,
Water	5,812,700	2,355,400		See section specific reporting
Sewer	1,181,100	504,200		See section specific reporting
Projects and Strategic Initiatives	1,920,800	258,300	13.4%	See section specific reporting
Total Operating Expenses	\$ 32,160,400 \$	14,957,500	46.5%	
Total Operating Expenses	\$ 11,323,800 \$	3,821,500		
- Court Operating Expenses	ψ 11/02/0/000 γ	10,021,000		
Add:				
Reserves used for operating	450,300	-	0.0%	Operating expenditures funding from reserves. Tbd at year-end
Reserves used for Initiatives and projects	1,438,800	172,800	12.0%	Projects and strategic initiatives fundiing
Proceeds of Debt	4,070,000	-	0.0%	Not required to date
Reserves used for capital	11,716,300	4,596,700	39.2%	Capital expenditures funding from reserves
Fransfer from Utility Operating	633,600	316,800	50.0%	Within expectation
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Deduct:	(20,997,700)	(4,596,700)	21.9%	See section specific reporting
Deduct: Capital Expenditures				See section specific reporting Within expectation
Deduct: Capital Expenditures Transfer to Reserves Debt Servicing	(20,997,700) (8,024,100) (611,000)	(4,596,700) (4,012,100) (310,400)	50.0%	

Administration - Operating Budget

Revenue	2024 Budget	2024 YTD	% of Budget	Comment
Sales of Service - Administration	\$ 17,000	\$ 7,900	46.5%	Within expectations
Sales of Service - Licencing	55,500	58,800	105.9%	Licensing received Q1
Total Revenue	72,500	66,700	92.0%	
Operating Expenses				
General administration	\$ 390,100	\$ 208,400	53.4%	Within expectations
Human Resources	277,000	135,000	48.7%	Within expectations
Risk Management	153,000	144,100	94.2%	Within expectation, liability insurance paid Q1
Contingency	450,000	-	0.0%	Not required to date
Total Operating Expenses	1,270,100	487,500	38.4%	
Net Property Taxes Required	\$ 1,197,600			

Finance - Operating Budget

Operating Expenses	2024 Budget	2024 YTD	% of Budget	Comment	
Finance General	\$ 1,005,600	\$ 593,200	59.0%	Higher interest on deposits than forecasted	
Total Operating Expenses	1,005,600	593,200	59.0%		
Net Property Taxes Required	\$ 1,005,600				

Information Technology - Operating Budget

Operating Expenses	2024 udget	2024 YTD	% of Budget	Comment
IT General Geographic Information Service	\$ 857,000 37,700	\$ 503,200 23,000	58.7% 61.0%	
Total Operating Expenses	894,700	526,200	58.8%	
Net Property Taxes Required	\$ 894,700			

Fire Department - Operating Budget

				21.5	
	2024		2024	% of	
Revenue	Budget		YTD	Budget	Comment
Fire General Recoveries	\$ 27,000	\$	6,200	23.0%	Within expectations
Hazmat Agreement	61,600		51,800	84.1%	Payment received Q2
First Nations Fire Service Agreement	352,200		352,200	100.0%	Within expectations
Total Revenue	440,800		410,200	93.1%	
Operating Expenses					
Fire Administration	\$ 703,400	\$	310,800	44.2%	Within expectations, Admin staff vacancy
Fire Fighting Force (Paid on Call)	659,600		309,500	46.9%	Within expectations
Fire Fighters (Career)	1,068,300		569,000	53.3%	Within expectations
Fleet	85,500		59,300	69.4%	Ladder 1 - unexpected high-cost repair work on swivel
Emergency Measures	156,200		84,400	54.0%	Within expectations
Total Operating Expenses	2,673,000		1,333,000	49.9%	
Net Property Taxes Required	\$ 2,232,200				
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Fire - Projects and Strategic Initiatives

	2024	2024	% of	
Description	Budget	YTD	Budget	Comment
FireSmart Program	\$ 145,000	\$ 85,500	59.0%	Program on tract and is managed as per UBCM grant plan
Fire Dept Master Plan	\$ 50,000	\$ -	0.0%	Consultant awarded and kick off meetings are being scheduled
Community Wildfire Resiliency	\$ 30,000	\$ -	0.0%	Request for quotations in progress
Fire Health and Wellness Program	\$ 15,000	\$ -	0.0%	Project Charter in progress for Q3
Emergency Response Plan Update	\$ 10,000	\$ -	0.0%	Project Charter in progress. On track for Q4 completion.
Fire Climate Adaptation	\$ 135,000	\$ -	0.0%	Awarding of consultant through RFP process
Fire Risk Reduction - Engagement	\$ 48,000	\$ -	0.0%	Draft procurement doc in progress, on track for completion Q4
Total Special Projects	433,000	85,500	19.7%	

Planning and Building Services - Operating Budget

Revenue	2024 Budget		2024 YTD	% of Budget	Comment
Development and Subdivision Fees Building and Plumbing Permits	\$ 148,100 810,000	\$	101,700 115,700	68.7% 14.3%	Within expectations Permit Revenue trending below forecasted
Total Revenue	958,100		217,400	22.7%	
Operating Expenses					
Planning Administration	\$ 814,400	\$	387,000	47.5%	Within expectations
Climate Leadership	218,900		89,600	40.9%	Within expectations
Building Inspection	446,200		185,100	41.5%	Under budget due to staff vacancies
Bylaw Enforcement	200,000		98,400	49.2%	Within expectations
Boards & Commissions	3,500		4,100	117.1%	Within expectation, annual fee paid Q1
Fleet	9,900		2,600	26.3%	Within expectations
Total Operating Expenses	1,692,900		766,800	45.3%	
Net Property Taxes Required	\$ 734,800	•			

Planning and Building Services - Projects and Strategic Initiatives

	2024	2024	% of	
Description	Budget	YTD	Budget	Comment
DP Guidelines	\$ 35,000	\$ -	0.0%	In progress, completion Q4
Ag and Rural Accessory Dwelling Unit Review	\$ 5,000	\$ -	0.0%	In progress, completion Q4
Land Development Analysis	\$ 20,000	\$ 3,700	18.5%	Complete - Bill 44 Implementation
Parking Standards Review	\$ 10,000	\$ 11,400	114.0%	Complete
Land Use Changes for Econ Dev	\$ 35,000	\$ 25,900	74.0%	In progress, completion Q4
Building Bylaw Update	\$ 10,000	\$ -	0.0%	Deferred, carry forward to 2025
Provincial Housing Impementation	\$ 187,800	\$ 21,500	11.4%	In progress, completion will roll into 2025
Parks Master Plan	\$ 130,000	\$ 47,800	36.8%	In progress, completion will roll into 2025
Accessory Dwelling Incentive Program	\$ 5,000	\$ -	0.0%	Deferred, carry forward to 2026
Climate Action Projects	\$ 15,000	\$ 8,400	56.0%	In progress, completion Q4
Operations Energy and Emission Strategy	\$ 40,000	\$ -	0.0%	In progress, completion Q4
Natural Assets Inventory	\$ 20,000	\$ 900	4.5%	In progress, completion will roll into 2025
Maber Flats Management Plan - Hydrology	\$ 70,000	\$ 400	0.6%	In progress, completion Q4
Zero Carbon and Energy SC Implementation	\$ 5,000	\$ -	0.0%	Deferred, carry forward to 2025
Total Special Projects	587,800	120,000	20.4%	

Corporate Services - Operating Budget

Operating Expenses	2024 Budget		2024 YTD	% of Budget	Comment
Council and Committees Corporate Services Community Engagement Community Service Contracts Library	\$ 427,500 461,900 293,700 137,000 1,081,800	\$	207,200 238,000 146,000 55,600 450,900	51.5% 49.7% 40.6%	Within expectations, includes WLTS grant Within expectations Within expectations Community service contracts paid in Q3/4 Within expectations
Total Operating Expenses Net Property Taxes Required	\$ 2,401,900	-	1,097,700	45.7%	

Corporate Services - Projects and Strategic Initiatives

	2024	2024	% of	
Description	Budget	YTD	Budget	Comment
Community Amenities and Art	\$ 10,000	\$ -	0.0%	Underway, anticipated completion Q3
Age Friendly Community Report	5,000	-	0.0%	Lunch n Learn sessions in Q3
Public Engagement Policy	5,000	-	0.0%	Project planning underway
Accessibility Plan	45,000	1,700	3.8%	In progress; some grant funding carryover to 2025
Food Hub Feasibility	25,000	-	0.0%	No active program; further Council direction required
Façade Improvements Program	5,000	-	0.0%	No active program
Sign Strategy Development	10,000	2,400	24.0%	Project tendering underway
Customer Service Strategy	5,000	-	0.0%	Project planning underway
First Nations MOU	5,000	-	0.0%	Project planning underway
Total Special Projects	115,000	4,100	3.6%	

Engineering - Operating Budget	
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Revenue	2024 Budget		2024 YTD	% of Budget	Comment
Engineering Fees	\$ 172,000	\$	131,200	76.3%	Fortis fee received in Q1
Total Revenue	172,000		131,200	76.3%	
Operating Expenses					
Engineering Administration	\$ 691,400	\$	318,800	46.1%	Within expectations
Yard Administration	930,200		540,000	58.1%	Within expectations
Other General Gov't Services	38,300		37,300	97.4%	Crossing guard program and insurance paid Q1
Fleet	8,200		5,300	64.6%	Insurance paid Q1. Within expectations
Total Operating Expenses	1,668,100		901,400	54.0%	
Net Property Taxes Required	\$ 1,496,100	-			

Description	2024 Budget	2024 YTD		% of Budget		Comment	
Engineering Standards Update	\$ 50,000	\$	-	0.0%	In progress		
Dock Assessment Study, Budget	\$ 30,000	\$	-	0.0%	In progress		
Special Projects - Other Engineering	\$ 90,000	\$	-	0.0%	In progress		
Bridge Inspections	\$ 50,000	\$	-	0.0%	In progress		
Transportation Master Plan Update	\$ 130,000	\$	-	0.0%	In progress		
Total Special Projects	350,000	-		0.0%			

Municipal Yard - Operating Budget

Revenue	2024 Budget		2024 YTD	% of Budget	Comment
Directional Sign Fees Pest Control recoveries	\$ 4,800 28,000	\$	- 12,100		Invoiced in Q3 Within expectations, paid in Q3
Total Revenue	32,800		12,100	36.9%	
Operating Expenses					
Roads and Drainage	\$ 1,364,400	\$	630,700	46.2%	Within expectations
Snow	35,000		14,200	40.6%	Seasonal fluctuations - most work performed in Q1/4
Street Lighting and Signals	74,000		35,600	48.1%	Within expectations
Pest Control	66,000		33,500	50.8%	Within expectations
Fleet	199,300		81,300	40.8%	Within expectations
Total Operating Expenses	1,738,700		795,300	45.7%	
Net Property Taxes Required	\$ 1,705,900	•			

Parks - Operating Budget

		2024	2024	% of	
Revenue		Budget	YTD	Budget	Comment
Facility Rentals	\$	22,000	\$ 17,900	81.4%	Facility rentals trending higher
Third Party Work	\$	3,000	\$ 1,000	33.3%	Within expectations
Total Revenue		25,000	18,900	75.6%	
Operating Expenses					
Parks, Trails, and Grounds Maintenance	\$	1,336,900	\$ 653,000	48.8%	Within expectations
Fleet		108,800	37,700	34.7%	Within expectations
Total Operating Expenses		1,445,700	690,700	47.8%	
Net Property Taxes Required	Ś	1,420,700			

Facilities - Operating Budget

Revenue		2024 Budget		2024 YTD	% of Budget	Comment
Rentals, Facilities Rentals, Residential	\$ \$	33,600 37,000	'	9,800 10,400	29.2% 28.1%	Within expectations. Rental increases expected in Q3/Q4. Within expectations, Centennial House not yet rented
Total Funding	\$	70,600	\$	20,200	28.6%	
Operating Expenses						
Facilities and Building Maintenance Fleet	\$	582,700 4,800	\$ \$	471,000 2,900		Insurance paid Q1, Refer to summary re: custodial services Insurance paid Q1. Within expectations
Total Operating Expenses		587,500		473,900	80.7%	•
Net Property Taxes Required	\$	516,900				

Facilities - Projects and Strategic Initiatives

	2024	2024	% of	
Description	Budget	YTD	Budget	Comment
Facilities Planning	\$ 150,000	\$ 46,000	30.7%	In progress, ongoing
Total Special Projects	150,000	46,000	30.7%	

Water - Operating Budget

Revenue	2024 Budget	2024 YTD	% of Budget	Comment
Water Sales and Connections Investment Income	\$ 6,662,700 150,000	\$ 1,435,700 75,000		2nd & 3rd triannual bills account for 80% annual revenue Within expectations
Total Revenue	6,812,700	1,510,700	22.2%	
Operating Expenses				
Administration	\$ 575,300	\$ 324,400	56.4%	Within expectations
Maintenance	679,300	300,900	44.3%	Under due to staff position vacancy
Bulk Water Purchases	4,425,900	1,679,200	37.9%	Within expectation - seasonal demand
3rd Party Connections	41,400	17,700	42.8%	Based on public requests
Fleet	90,800	33,200	36.6%	General maintenance not required to date
Total Operating Expenses	5,812,700	2,355,400	40.5%	
Transfer to Reserves	1,000,000	500,000	50.0%	

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Description	2024 Budget	2024 YTD	% of Budget	Comment
Water Master Plan Update	100,000	-	0.0%	Tender in progress, work ongoing
Total Special Projects	100,000	-	0.0%	

Sewer - Operating Budget

Revenue	2024 Budget	2024 YTD	% of Budget	Comment
Sale of Service Investment Income	\$ 2,171,800 160,000	\$ 707,600 80,000		2nd & 3rd triannual bills account for 80% annual revenue Within expectations
Total Revenue	2,331,800	787,600	33.8%	
Operating Expenses				
Sewer Administration	\$ 371,900	\$ 179,300	48.2%	Within expectations
Maintenance	639,900	301,800	47.2%	Within expectations
Lift Stations	76,000	18,700	24.6%	Seasonal fluctuations - most work performed in Q2/3
Fleet	28,000	4,400	15.7%	General maintenance not required to date
Debt Servicing	65,300	-	0.0%	Brentwood Sewer Debt to start Spring 2025
Total Operating Expenses	1,181,100	504,200	42.7%	
Transfer to reserves	1,150,700	575,400	50.0%	

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	2024	2024		% of	
Description	Budget	YTD		Budget	Comment
Sewer Master Plan update	\$ 100,000	\$	-	0.0%	Tender in progress, work ongoing
Total Special Projects	100,000		-	0.0%	

Capital Budget		2024 Budget		2024 YTD	% of Budget	Comment
Roads Infrastructure Renewal						
Road Reconstruction	\$	600,000		100		In progress, scheduled completion Q4
Sidewalk and Bus Shelter Mtc General Transportation Upgrades	\$ \$	30,000 150,000		12,000		In progress, scheduled completion Q4 In progress, scheduled completion Q4
Roads Upgrading and Expansion	Ŷ	150,000	Ÿ	12,000	0.070	mprogress) somedated completion of
General Sidewalk/Crosswalk Improvement	\$	90,000	\$	13,500	15.0%	In progress, scheduled completion Q4
Wayfinding Signage	\$	50,000		24,900		In progress, scheduled completion Q4
Active Transportation \$10M 4 Yr Plan	\$	1,030,000		21,200		In progress, scheduled completion Q4
Road Bike Lanes - Wallace Drive	\$		\$	260 200		In progress, scheduled completion Q4
School Zone Active Transportation Tanner Road Improvements	\$ \$	450,000 85,000	\$ \$	369,300		In progress, scheduled completion Q3, Saanich X Rd sidewalk In progress, this is for conceptual design with completion in Q4
Roads Total	\$	3,555,000	\$	441,000	12.4%	in progress, this is for conceptual design with completion in Q4
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Drains Infrastructure Renewal		105.000			0.00/	1 11 1 2 2
Pipe Replacement Program, Steel General Drainage Upgrades	\$ \$	105,000 150,000	\$	76,000		In progress, scheduled completion Q4 In progress, scheduled completion Q4
Drains Total	\$	255,000	\$	76,000	29.8%	in progress, scriedated completion Q4
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Building Infrastructure Renewal	ć	440.000	,	05.000	21.00/	la manager achadulad association O4
Facility Long-term Asset Mgmt Plan Centennial House Renovation	\$ \$	440,000 40,000		95,800		In progress, scheduled completion Q4 In progress, scheduled completion Q3
Police Dept Renovation	¢	43,500		-		In progress, scheduled completion Q3
Building Total	\$	523,500	\$	95,800	18.3%	in progress, softeduce completion as
-		, -	-		·	
Parks Infrastructure Renewal	\$	20.000	ċ		0.00/	In progress scheduled completion O4
Annual Park Infrastructure Program Centenial Park Splash Pad	\$	30,000 225,000		700		In progress, scheduled completion Q4 In progress, scheduled completion Q4
Parks Playground Replacement	\$	50,000	\$	-		In progress, scheduled completion Q4
Parks Total	\$	305,000	\$	700	0.2%	. 0 ,
		,			<u> </u>	
Vehicles Infrastructure Renewal Police Vehicles	\$	345,000	¢	124,500	2£ 10/	In progress, vehicles to be delivered in Q3 & Q4
Fire Vehicles	\$	1,630,500		1,345,400		In progress, vehicles to be delivered in Q5 & Q4 In progress, upfitting of new Engine to be complete in Q3
Parks Vehicles	\$	404,000	\$	86,200		In progress, vehicles delivered in Q3
Roads Vehicles	\$	513,000	\$	355,000		In progress, vehicles delivered in Q3
Vehicles Total	\$	2,892,500	\$	1,911,100	66.1%	
Equipment Infrastructure Renewal						
Server Replacement Program	\$	64,000	\$	10,100	15.8%	In progress, scheduled completion Q4
Desktop Replacement Program	\$	175,400		19,600		In progress, scheduled completion Q4
Phone Replacement	\$			-		In progress, scheduled completion Q4
Tempest Eapply, Calls for Service	\$	15,000	\$	-	0.0%	In progress, scheduled completion Q4
Tempest EPermit Project	\$	-	Y	22,500		Completed. Carryover expenses, grant funded
Maintenance Management Software	\$	15,000	\$	-		In progress, scheduled completion Q4
Office Workstations 2024 WFP	\$	45,000	\$	21,000		In progress, scheduled completion Q4
Police Equipment Fire Equipment	\$ \$	55,000 140,000		39,700 14,400		In progress, scheduled completion Q4 In progress, scheduled completion Q4
Equipment Infrastructure Upgrading and Expansion	٠	140,000	٧	14,400	10.570	in progress, scriedated completion Q4
Traffic Signal Upgrades	\$	100,000	Ś	22,600	22.6%	In progress, scheduled completion Q4
Traffic Signals and Controlers	\$	40,000		38,500		In progress, scheduled completion Q4
Yard Automatic Gate	\$	45,000	\$	8,100	18.0%	In progress, scheduled completion Q3
EV Charging Station	\$	20,000		400		In progress, scheduled completion Q4
Equipment Total	\$	789,400	\$	196,900	24.9%	
Water Infrastructure Renewal						
Vehicles	\$	450,000	\$	326,000	72.4%	In progress, scheduled completion Q4
Contingency	\$	150,000	\$	-		Not required to date
Main Replacement	\$	2,000,000	\$	133,700		In progress, scheduled completion Q4
Water Total	\$	2,600,000	\$	459,700	17.7%	
Sewer Infrastructure Renewal						
Vehicles and Equipment	\$	525,000		-	0.0%	In progress, vehicles delivered in Q3
Contingency	\$	250,000		-		Not required to date
Brentwood/Hagan Pump Station Force Main Upgrade	\$		\$	1,403,300		In progress, scheduled completion Q1 2025
Sewer Main Replacement	\$	500,000	\$	5,300		In progress, scheduled completion Q4
Kirkpatrick Lift Stn Upgrades	\$	40,000	\$	-		In progress, scheduled completion Q4
Devonshire Lift Stn Upgrades Delamere Lift Stn Upgrades	\$	40,000 30,000		-		In progress, scheduled completion Q4 In progress, scheduled completion Q4
Tsartlip I&I System Improvements	\$	250,000	\$	_		In progress, scheduled completion 2025
Sewer Total	\$	9,835,000	\$	1,408,600	14.3%	. 5 / "
Capital Work Force	_	242.22	,	C 000		Full considerant of staffing 1 100
Capital Work Force Capital Work Force Total	\$	242,300 242,300		6,900 6,900	2.8%	Full compliment of staff to start Q3
TOTAL 2024 CAPITAL	\$	20,997,700	\$	4,596,700	21.9%	
2024 Capital Budget Amendment - Land Acquisition (N	lot includ	ed in Consolida	ated	Statement)		
1124 Mt Newton X Rd	\$	3,230,000		3,200,000	99.1%	Completed
Hovey Road, Lot A	\$	4,670,000		-		In progress, scheduled completion Q3
7210 Wallace Drive (Trail ROW)	\$	120,000				In progress, scheduled completion Q4
	\$	8,020,000	\$	3,200,000	0.0%	