

**NEXT GENERATION 9-1-1 IMPLEMENTATION AND OPERATION CONTRACT  
MUNICIPALITY**

THIS AGREEMENT signed \_\_\_\_\_ is effective \_\_\_\_\_, 2024 (the "Effective Date")

**BETWEEN:**

**Capital Regional District  
625 Fisgard Street  
Victoria, British Columbia, V8W 1R7**

("CRD")

**AND:**

**District of Central Saanich  
1903 Mount Newton Cross Road  
Saanichton, British Columbia, V8M 2A9**

("Municipality")

(each a "Party", and together, the "Parties")

**Background**

- A. The CRD has the capacity and was given the authority by its Letters Patent dated October 29, 1987 to implement a regional enhanced 9-1-1 emergency telephone system (the "**E9-1-1 Service**");
- B. Pursuant to the Capital Regional District Emergency Response Telephone Extended Service Establishment Bylaw No. 1, 1997, the E9-1-1 Service function was converted to an extended service and the CRD was given the authority to enter into contracts for the provision of all or part of such service;
- C. Pursuant to Telecom Regulatory Policy CRTC 2017-182 titled "Next Generation 9-1-1 – Modernizing 9-1-1 networks to meet the public safety needs of Canadians" ("**TRP 2017-182**"), the legacy 9-1-1 calling system is due to be decommissioned by order of the Canadian Radio-television Commission ("**CRTC**"), to be replaced by Next Generation 9-1-1 ("**NG9-1-1**") system which supports telephone calls, sessions and events (voice, text, video and related data and nonhuman- initiated automatic event alerts, such as alarms, telematics, or sensor data, which may also include real-time voice, text, or video communications) sent from the Serving Area to the 3-digit emergency telephone number 9-1-1 and directed to a public safety answering point ("**NG9-1-1 Calls**");
- D. In light of TRP 2017-182, as part of E9-1-1 Service, the CRD wishes to provide its inhabitants with the NG9-1-1 service ("**NG9-1-1 Service**"). TELUS Communications Inc. ("**TELUS**") is the sole provider of NG9-1-1 Service in British Columbia. In connection with the NG9-1-1 Service,



the CRD entered or will imminently enter into an agreement with TELUS (the “**TELUS Agreement**”);

- E. In connection with NG9-1-1 Service, the CRD, in respect to the Electoral Areas, and Capital Region members, in respect to their respective areas, are expected to create, maintain, and deliver certain GIS and MSAG data to TELUS; and
- F. By executing this letter agreement, the CRD and the Municipality (the “**Parties**”) wish to set out their respective rights and obligations in connection with the NG9-1-1 Service.

**NOW THEREFORE**, in consideration of the premises contained herein, and other consideration (the sufficiency of which is agreed by the Parties), the Parties covenant and agree as follows.

1. In this Agreement, including the Recitals, and including Schedule A, capitalized terms have the same meaning as set out in the TELUS Agreement, except as otherwise expressly defined, and except the following:
  - (a) “Agreement” means this agreement between the CRD and the Municipality; and
  - (b) “Effective Date” means the reference date of this Agreement.
2. In the interpretation of this Agreement:
  - (a) words importing the singular include the plural and vice versa, and words importing persons include individuals and entities;
  - (b) the words "include" and "including" are to be construed as meaning "including, without limitation";
  - (c) schedules referenced in and attached to this Agreement form part of this Agreement; and
  - (d) the division of this Agreement into sections and the insertion of headings are for convenience only and will not affect the construction or interpretation of the Agreement.
3. In respect to the Municipality’s geographical area, each Party will comply with the obligations of that Party as set out in Schedule A to this Agreement.
4. From time to time, during the Term, the Municipality will deliver to the CRD such information, records, and documents as the CRD may reasonably require to confirm compliance by the Municipality with its obligations in this Agreement, including Schedule A. The Municipality acknowledges that the CRD requires this information to ensure the CRD’s compliance with the TELUS Agreement.
5. The term of this Agreement will commence on the Effective Date and will continue until the TELUS Agreement expires or is terminated.
6. Subject to the prior approval of TELUS, the CRD agrees that the Municipality may contact and deal directly with TELUS with respect to matters associated with GIS Data, GIS, and MSAG in the



Municipality's area. Promptly following execution of this Agreement, the CRD will deliver to TELUS written confirmation of the authority granted to the Municipality pursuant to this section 6.

7. Neither Party will have the right to assign, transfer (whether directly or indirectly by way of a change of control) or otherwise dispose of any of its interest in all or any part of the Agreement, whether gratuitously or for consideration, without the prior written consent of the other Party.
8. Any notice required pursuant to this Agreement will be in writing and delivered personally, or by electronic means of communication to the addresses listed below or to such other address or contact person as either Party may indicate in writing to the other from time to time.

CRD

Capital Regional District

625 Fisgard Street, Victoria, BC V8W 2S6

Attention: Kevin Lorette, General Manager,  
Planning and Protective Services

Email: klorette@crd.bc.ca

The Municipality

District of Central Saanich

1903 Mount Newton Road,  
Saanichton, BC, V8M 2A9

Attention: Christine Culham, Chief  
Administrative Officer

Email: christine.culham@csaanich.ca

9. This Agreement will enure to the benefit of and be binding upon the Parties and their respective successors and permitted assigns.
10. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof and supersedes any previous agreement between the Parties, whether written or verbal.
11. If any provision of this Agreement is held to be unenforceable, then such provision will be severed from this Agreement and the remaining provisions will remain in full force and effect. The Parties will in good faith negotiate a mutually acceptable and enforceable substitute for the unenforceable provision, which substitute will be as consistent as possible with the original intent of the Parties.
12. The failure of either Party to require the performance of any obligation hereunder, or the waiver of any obligation in a specific instance, will not be interpreted as a general waiver of any of the obligations hereunder, which will remain in full force and effect.
13. No amendment to this Agreement will be valid or binding unless set forth in writing and duly executed by both Parties.
14. This Agreement will not create nor will it be interpreted as creating any association, partnership or any agency relationship between the Parties.
15. This Agreement is governed by and will be construed in accordance with the laws of the Province of British Columbia and the laws of Canada applicable therein, and the Parties attorn to the exclusive jurisdiction of the courts of British Columbia.
16. Time is the essence of this Agreement.



17. This Agreement may be executed electronically and in counterparts, both of which together will constitute one and the same instrument, and either Party may deliver its counterpart page by electronic transmission.

18. Schedule A is attached and forms part of this Agreement.

**IN WITNESS WHEREOF** the Parties have executed this Agreement as of the Effective Date.

**CAPITAL REGIONAL DISTRICT**

**MUNICIPALITY**

\_\_\_\_\_  
Ted Robbins  
Chief Administrative Officer



## **Schedule A**

1. The Municipality confirms that it has had the opportunity to review the TELUS Agreement and has received a copy of the TELUS Agreement, the terms of which are attached hereto as Appendix 3 to this Schedule A.
2. For reference, the PSAPs designated under the TELUS Agreement to operate in the Serving Area, and the Emergency Service Zones identified in the TELUS Agreement, are reproduced in Appendix 1 to this Schedule A. The CRD acknowledges that the Secondary PSAPs that provide dispatch services for the Municipality, as listed in Appendix 1 to this Schedule A, have been designated under the TELUS Agreement at the Municipality's request.
3. The Municipality will not operate a PSAP, or retain any entity to provide the services of a PSAP, other than a PSAP listed in Appendix 1 to this Schedule A, unless all of the following conditions are fulfilled:
  - (a) the Municipality has taken reasonable steps to confirm that the proposed PSAP is capable of operating in accordance with the requirements of the TELUS Agreement;
  - (b) the Municipality has provided to the CRD a minimum of 120 days' prior written notice of its intention to operate the PSAP, or to retain the entity named in the notice to provide the PSAP services;
  - (c) the CRD has confirmed to the Municipality in writing that the proposed PSAP has been designated as a PSAP under the TELUS Agreement;
  - (d) TELUS has confirmed that the PSAP has been connected to the TELUS NG9-1-1 Network.
4. Following receipt of a notice under section 3(b), the CRD will provide TELUS with written notice of a change in PSAP under the TELUS Agreement. CRD will not unreasonably delay or refuse to effect the requested change in PSAP under the TELUS Agreement. Should TELUS object to the proposed change in PSAP, the CRD shall, if requested by and with the consent and support of the Municipality, continue to make reasonable efforts advocate for and support the proposed change in PSAP under the TELUS Agreement. Notwithstanding the foregoing, the CRD cannot guarantee that a proposed change in PSAP will be accepted by TELUS.
5. The Municipality acknowledges that if a PSAP is not designated as a PSAP under the TELUS Agreement, or if a PSAP's operation is not in compliance with the requirements imposed on PSAPs under the TELUS Agreement, TELUS may refuse connecting the PSAP to the TELUS NG9-1-1 Network, or may disconnect the PSAP from the TELUS NG9-1-1 Network, all of which may negatively impact the NG9-1-1 Service.
6. The Municipality acknowledges that under the TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) (the "Tariff"), TELUS will provide NG9-1-1 Service to the CRD in order to provide End-Users, within the Serving Area, served by Originating Network Providers who have entered into agreements with TELUS with respect to access to NG9-1-1 Service, access to Emergency Services. The Municipality



and the CRD both acknowledge that the implementation of NG9-1-1 Service in the Serving Area will require that the CRD, the Municipality, TELUS, and the PSAPs each work in collaboration, within the limits of their respective obligations, resources and authority, to implement NG9-1-1 Service in the Serving Area in the manner described in the Tariff and in this section 6 of Schedule A. The Municipality acknowledges that answering and handling of emergency calls, sessions, and events, along with the emergency response, are not part of the NG9-1-1 Service under the Tariff.

7. The Municipality acknowledges that under the TELUS Agreement the CRD is required to ensure that the PSAPs within the Serving Area operate in accordance with the requirements for PSAP operations stated in the TELUS Agreement (collectively “PSAP Requirements”). Accordingly, where the Municipality operates a PSAP or contracts with a PSAP for services to the Municipality, the Municipality will take all reasonable measures to ensure that the PSAP complies with PSAP Requirements. Such reasonable measures may include, but are not necessarily limited to ensuring that the Municipality’s contract with a PSAP requires the PSAP to comply with PSAP Requirements.
8. The Municipality acknowledges that:
  - (a) as set out in section 4.3 of the TELUS Agreement, as of the Effective Date, in the Serving Area, GIS or MSAG are not defined and established under the applicable provincial legislation, and there is no provincial body that acts as a GIS Data Aggregator. NG9-1-1 Service community stakeholders are currently exploring a coordinated approach to have GIS Data aggregation across the Province of British Columbia; and
  - (b) as set out in section 3.1.5 of the TELUS Agreement, TELUS will receive GIS Data, aggregate GIS Data into a dataset, and maintain the GIS dataset for the Serving Area.
9. As set out in section 4.2 of the TELUS Agreement, the Municipality acknowledges that in cases where NG9-1-1 Calls are delivered to TELUS without complete location information, they may be routed to a default PSAP which may be a default i3 PSAP, designated by the provincial government of British Columbia, or an alternate default PSAP selected and managed by TELUS.
10. As set out in section 4.4 of the TELUS Agreement, in respect of its area, as of and from a date mutually determined by the Municipality, the CRD, and TELUS, which date will reflect the implementation of the GIS functionality within the TELUS NG9-1-1 Network, the readiness of the Municipality, and the CRTC directives on the GIS functionality for NG9-1-1 Service, the Municipality will:
  - (a) maintain Civic Location GIS Data;
  - (b) provide Civic Location GIS Data maintained by the Municipality directly to TELUS in a secure manner without transiting through any shared open platform, the technical details of the manner of transiting to be provided by TELUS in advance of GIS functionality implementation;



- (c) when required by TELUS, associate Civic Location GIS Data maintained by the Municipality with Emergency Service Zones;
- (d) inform TELUS of changes in the Civic Location GIS Data maintained by the Municipality. Changes in that data must be reported to TELUS as soon as possible; and
- (e) correct discrepancies and errors with submitted Civic Location GIS Data, as reported by TELUS, as soon as possible after receiving from TELUS a Discrepancy Report identifying the discrepancy/error, and resubmit the data to TELUS;
- (f) provide TELUS access to the Municipality's data file of street names and house number ranges (also known as the Municipality's Master Service Addressing Guide) until such time as the legacy 9-1-1 network is decommissioned or advised by TELUS that the data file of street names and house number ranges is no longer required; and
- (g) notify TELUS and the CRD in writing, as soon as possible after entering into this Agreement, and subsequently in accordance with section 12 of this Schedule A, if the Municipality intends to have a third party submit to TELUS GIS Data on its behalf.

11. As set out in section 4.5 of the TELUS Agreement, as of the Effective Date:

- (a) the Parties acknowledge that the NG9-1-1 GIS Data Model is in its preliminary stages of implementation in Canada;
- (b) the Municipality acknowledges that in cases where NG9-1-1 Calls are delivered to TELUS without complete location information, they may be routed to a default PSAP which may be a default i3 PSAP, designated by the provincial government of British Columbia, or an alternate default PSAP selected and managed by TELUS;
- (c) the Municipality, in respect to its area, does not manage Civic Location GIS Data for provincial highways. This Civic Location GIS Data is managed by the Province of British Columbia. The Municipality will use reasonable commercial efforts to collaborate with the CRD and the Province of British Columbia, as necessary to facilitate the submission to TELUS of Civic Location GIS Data by the Province on provincial highways; and
- (d) the Municipality, in respect to its area, does not manage Civic Location GIS Data for federal highways, and other types of federal lands (including airport lands and port lands). The Municipality will use reasonable commercial efforts to collaborate with the CRD, the Government of Canada, or its agents, as applicable, and the Province of British Columbia, to facilitate the submission to TELUS by either of the foregoing entities of Civic Location GIS Data on federal lands.

12. The Municipality will provide the CRD a minimum of 120 days' written notice of an intended change in the Civic Location GIS Data providers, to enable the CRD to provide TELUS with 90 days'



written notice to that effect as required under section 4.6 of the TELUS Agreement.

13. As set out in section 4.7 of the TELUS Agreement, the Municipality acknowledges that TELUS will collaborate with the Province of British Columbia to engage directly with First Nation governments in the Serving Area to support the collection and aggregation of GIS Data on the First Nation Lands. The Municipality will assist the CRD, TELUS and the Province to identify the First Nation Lands in the Municipality's area.
14. As set out in section 4.12 of the TELUS Agreement, the Municipality acknowledges that, from time to time, due to unforeseen major outages or planned upgrades, TELUS network may be impacted and changes to addressing database may be suspended. The Municipality will support the CRD and TELUS, and work cooperatively with the CRD and with TELUS during such events.
15. As set out in section 7.1 of the TELUS Agreement, forthwith after signing this Agreement, the Municipality will deliver to the CRD and to TELUS the Confidential Information Consent Form, signed by an authorized signatory of the Municipality, in the form attached as Appendix 2 to this Schedule A.
16. As set out in section 7.3 of the TELUS Agreement, the Municipality acknowledges that TELUS' commitment to the protection of personal information is further detailed in the TELUS Business Customer Privacy Policy available at [www.telus.com/businessprivacy](http://www.telus.com/businessprivacy). TELUS' provision of the NG9-1-1 Service is subject to this policy. This policy may be updated by TELUS from time to time, provided that all updates must be in compliance with all applicable laws. The amended policy will be posted at the location above. Unless otherwise indicated, the effective date of the amended policy will be the date of posting.
17. As set out in section 7.4 of the TELUS Agreement, the Municipality agrees that any information including any and all written documentation provided by TELUS to the Municipality, directly or through the CRD, pertaining to the design, development, implementation, the operation and the maintenance of the NG9-1-1 Service is confidential, and will be provided only to such persons who have a need to know for the purposes of NG9-1-1 Service. The Municipality will not, and will not permit any of its employees, servants, agents, assignees and/or contractors, to duplicate, reproduce, or otherwise copy any such confidential information for any purpose whatsoever, except as may be required by any such employees, servants, agents, assigns and/or contractors with a need to do so for the purposes of NG9-1-1 Service.
18. The Parties will:
  - (a) abide by all applicable federal and provincial legislation with respect to the protection of privacy and confidential information in effect from time to time;
  - (b) promptly advise each other of any security incident that involves loss or unauthorized disclosure of confidential or personal information collected and retained pursuant to this Agreement, and cooperatively work to address any such incident;



- (c) promptly assist each other to respond to any information requests which require response pursuant to applicable laws; and
  - (d) promptly assist each other in connection with a privacy impact assessment prepared by either Party in connection with the NG9-1-1 Service in the Serving Area.
19. The Municipality will indemnify the CRD against all reasonable claims and expenses (including reasonable legal costs) that the CRD incurs as a result of breach by the Municipality of its obligations under section 17 of this Schedule A, except to the extent resulting from wrongful acts or gross negligence of the CRD, or breach by the CRD of its obligations under this Schedule A.
20. As set out in section 12.2 of the TELUS Agreement, the Municipality acknowledges that TELUS may immediately suspend the entirety or a portion of the NG9-1-1 Service if TELUS has reasonable cause to believe that the CRD's NG9-1-1 traffic is compromised or otherwise poses a risk to the NG9-1-1 Service or the TELUS NG9-1-1 Network.
21. In the event of a dispute, disagreement, or question of contractual interpretation, the Parties agree that the following process will be undertaken:
- (a) Within 14 days of written notice to the project contacts in section 8 of this Agreement, the contacts will meet and attempt to address the issue through good faith negotiations, acting reasonably;
  - (b) Should the Parties be unable to resolve the dispute, within 30 days, the parties' senior staff, including their respective Chief Administrative Officers, shall meet and attempt to resolve the issue through good faith negotiations, acting reasonably.
22. If the parties are not able to resolve the dispute under discussions in section 21 of this Schedule A they may decide to mutually appoint a mediator, sharing the cost, to assist in resolving the dispute.
23. Appendices 1, 2 and 3 are attached to and form part of this Schedule A.
24. Sections 17 and 19 will survive the expiration or the earlier termination of this Agreement.



**Appendix 1**  
**PSAPs and Emergency Service Zones**

**(Continued on Next Page)**



SCHEDULE B

List of NG9-1-1 PSAPs, locations & targeted migration

Current Emergency Zones & PSAP migration identification

Schedule B is a current list of PSAPs that provide services to the LGA. Please review and confirm accuracy (initial) of all contracted PSAPs. Post transition changes or updates to Schedule B will be communicated to TELUS via current TELUS operations change process.

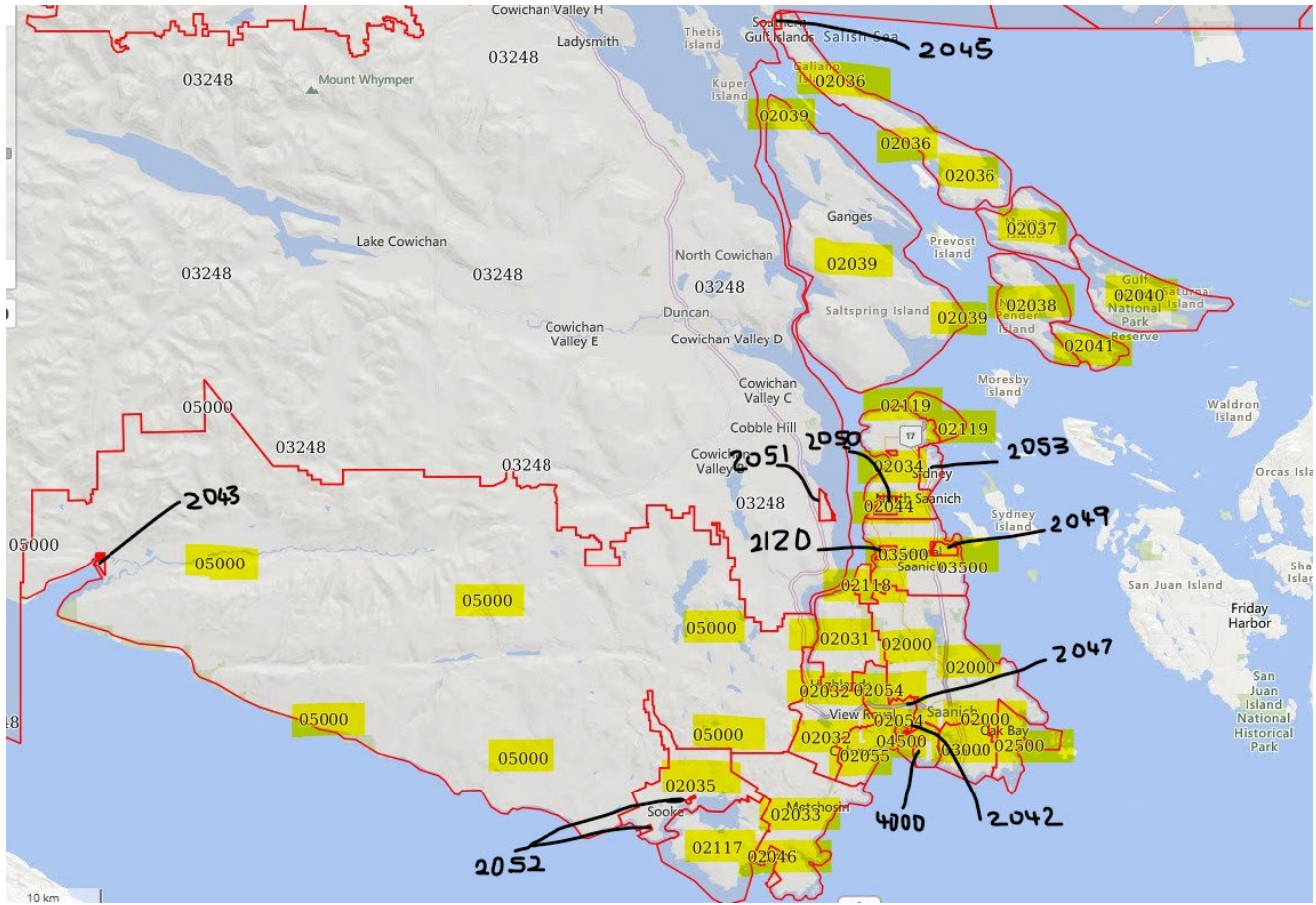
LGA initial

PSAP Serving Information			
PSAP Name (*1 &*2)	PSAP Address	PSAP Address - Backup Site	Targetted Migration Date
E-Comm 9-1-1 South Island	4219 Commerce Circle Saanich, BC		TBD
Saanich Fire	760 Vernon Ave Saanich, BC	3301 E. Pender St. Vancouver	TBD
Surrey Fire	8767 132nd Street Surrey, BC	14355 57th Avenue Surrey, BC	TBD
Campbell River Fire Dispatch	675 13TH Avenue, Campbell River, BC		TBD
E-COMM South Island Police	4219 Commerce Circle Saanich, BC		TBD

ESZ	Community	Municipality	9-1-1 Answer	Fire	Police
2000	Saanich	District of Saanich	ECOMM	Saanich Fire	E-COMM South Island Police
2031	Highlands	District of Highlands	ECOMM	Saanich Fire	E-COMM South Island Police
2032	Langford	District of Langford	ECOMM	Surrey Fire	E-COMM South Island Police
2033	Metchosin	District of Metchosin	ECOMM	Saanich Fire	E-COMM South Island Police
2034	North Saanich	District of North Saanich	ECOMM	Surrey Fire	E-COMM South Island Police
2035	Sooke	District of Sooke	ECOMM	Saanich Fire	E-COMM South Island Police
2036	Galiano Island	Capital RD	ECOMM	Saanich Fire	E-COMM South Island Police
2037	Mayne Island	Capital RD	ECOMM	Saanich Fire	E-COMM South Island Police
2038	Pender Island	Capital RD	ECOMM	Saanich Fire	E-COMM South Island Police
2039	Saltspring Island	Capital RD	ECOMM	Saanich Fire	E-COMM South Island Police
2040	Saturna Island	Capital RD	ECOMM	Saanich Fire	E-COMM South Island Police
2041	Becher Bay Reserve No. 2	Beecher Bay First Nation	ECOMM	Saanich Fire	E-COMM South Island Police
2042	Esquimalt First Nation	Esquimalt First Nation Reserve	ECOMM	Surrey Fire	E-COMM South Island Police
2043	Gorden River Reserve	Pacheedaht First Nation	ECOMM	Saanich Fire	E-COMM South Island Police
2044	Cole Bay Reserve	Pauquachin First Nation	ECOMM	Surrey Fire	E-COMM South Island Police
2045	Galiano Island Reserve	Penelakut First Nation	ECOMM	Saanich Fire	E-COMM South Island Police
2046	Beecher Bay Reserve No. 1	Beecher Bay First Nation	ECOMM	Saanich Fire	E-COMM South Island Police
2047	New Songhees Reserve	Songhees First Nation	ECOMM	Surrey Fire	E-COMM South Island Police
2049	East Saanich Reserve	Tsawout First Nation	ECOMM	Saanich Fire	E-COMM South Island Police
2050	Union Bay Reserve	Tseycum First Nation	ECOMM	Surrey Fire	E-COMM South Island Police
2051	Malahat	Capital RD	ECOMM	Campbell River Fire Dispatch	E-COMM South Island Police
2052	Sooke Reserve No. 1	T'Sou-ke First Nation	ECOMM	Saanich Fire	E-COMM South Island Police
2053	Sidney	Town of Sidney	ECOMM	Surrey Fire	E-COMM South Island Police
2054	View Royal	Town of View Royal	ECOMM	Surrey Fire	E-COMM South Island Police
2055	Colwood	City of Colwood	ECOMM	Surrey Fire	E-COMM South Island Police
2117	East Sooke	Capital RD	ECOMM	Saanich Fire	E-COMM South Island Police
2118	Willis Point	Capital RD	ECOMM	Saanich Fire	E-COMM South Island Police
2119	Haro Strait Island	Capital RD	ECOMM	Saanich Fire	E-COMM South Island Police
2120	South Saanich Reserve	Tsartlip First Nation	ECOMM	Saanich Fire	E-COMM South Island Police
2500	Oak Bay	District of Oak Bay	ECOMM	Saanich Fire	E-COMM South Island Police
3000	Victoria	City of Victoria	ECOMM	Surrey Fire	E-COMM South Island Police
3500	Central Saanich	District of Central Saanich	ECOMM	Saanich Fire	E-COMM South Island Police
4000	Esquimalt	District of Esquimalt	ECOMM	Surrey Fire	E-COMM South Island Police
5000	Juan de Fuca	Capital RD	ECOMM	Saanich Fire	E-COMM South Island Police



## Appendix 1 continued - Emergency Service Zones





**Appendix 2**  
**Confidential Information Consent**

**Form From:** \_\_\_\_\_(the “Municipality”)

**To:** TELUS COMMUNICATIONS INC. (TELUS)

**Re:** NG9-1-1 Service provided by TELUS within the geographic boundaries of Capital Regional District (NG9-1-1 Service)

**Date:**

Unless the Municipality provides express written consent, or disclosure is pursuant to an applicable law, all information provided to TELUS by the Municipality in connection with NG9-1-1 Service, other than the Municipality’s name, address and listed telephone number, is confidential and may not be disclosed by TELUS to anyone other than:

- (a) The Municipality;
- (b) A person who, in the reasonable judgment of TELUS, is seeking the information as an authorized agent of the Municipality;
- (c) Another telecommunications company, provided the information is required for the efficient and cost-effective provision of the NG9-1-1 Service and disclosure is made on a confidential basis with the information to be used only for that purpose;
- (d) An agent retained by TELUS in the collection of payments (if any) lawfully due to TELUS by the Municipality in connection with NG9-1-1 Service, provided the information is required for and is to be used only for that purpose;
- (e) Governmental authority or agent of a governmental authority, for emergency public alerting purposes, if the governmental authority has determined that there is an imminent or unfolding danger that threatens the life, health or security of an individual and that the danger could be avoided or minimized by disclosure of information; and
- (f) A TELUS affiliate involved in supplying the CRD and/or the Municipality with the NG9-1-1 Service, provided the information is required for that purpose and disclosure is made on a confidential basis with the information to be used only for that purpose.

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By:



**Appendix 3**  
**TELUS Agreement**

**(Continued on Next Page)**



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

This Agreement for the provision of TELUS' Next Generation 9-1-1 Service (the "**Agreement**") is effective the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ (the "**Effective Date**")

BETWEEN:

**Capital Regional District**

(the "**Local Government Authority**" or "**LGA**")

AND:

**TELUS Communications Inc.**

("TELUS" or the "**Company**")

(each a "**Party**", and together, the "**Parties**")

WHEREAS:

- A. The LGA is a regional district incorporated and operating pursuant to the Local Government Act (BC). The LGA is composed of (a) thirteen member municipalities (collectively the "Member Municipalities"), and (b) the Juan de Fuca, Salt Spring Island and Southern Gulf Islands Electoral Areas (collectively, the "Electoral Areas"). In this Agreement, the Member Municipalities and Electoral Areas are referred to collectively as the "LGA Members";
- B. Within the Serving Area:
- the Primary PSAP is the Emergency Communications Corporation established pursuant to the *Emergency Communications Corporations Act* (BC) ("**E-Comm**"), and administered by the province;
  - the LGA contracts with E-Comm to ensure the provision of initial 9-1-1 calling services within the LGA boundaries;
  - provincial, federal, and municipal authorities (including the LGA and the LGA Members) administer, govern, and regulate the Emergency Services and the PSAPs, when the LGA, more particularly, contractually administers the PSAPs, including E-Comm, as specified in this Agreement; and
- C. The LGA wishes to provide its inhabitants with access to Next-generation 9-1-1 service ("**NG9-1-1 Service**") through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1;
- D. Given that the Member Municipalities wish to designate the Secondary PSAPs that serve their communities, and will continue to provide Civic Location GIS data directly to TELUS following the implementation of NG9-1-1, the LGA shall enter into an agreement with each of the Member Municipalities to ensure that the LGA's obligations under this Agreement are fulfilled throughout the Serving Area (collectively, the "LGA Member Agreement");
- E. The legacy 9-1-1 service is, as per Telecom Regulatory Policy CRTC 2017-182 titled "Next Generation 9-1-1 – Modernizing 9-1-1 networks to meet the public safety needs of Canadians" ("**TRP 2017-182**"), due to be decommissioned by order of the Canadian Radio-television Commission ("**CRTC**");
- F. The current legacy 9-1-1 services will remain in effect and supplement the NG9-1-1 Service until such time the legacy 9-1-1 network is decommissioned;
- G. As mandated by the CRTC under TRP 2017-182, TELUS is the sole provider of NG9-1-1 Service in British Columbia, and as such can route calls, sessions or events from the inhabitants of the LGA calling the 3-digit emergency telephone number 9-1-1 to the appropriate PSAP which provides the 9-1-1 caller with access to Emergency Services;



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

- H. The NG9-1-1 Service is ("IP") based and is designed to replace the legacy provincial basic and enhanced 9-1-1 service, which will transit calls, sessions and events to the 3-digit emergency telephone number 9-1-1 in accordance with the terms and conditions laid out in applicable CRTC policies and decisions, including TRP 2017-182 and Telecom Decision CRTC 2021-199 ("**Decision 2021-199**");
- I. TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001)<sup>1</sup> (the "**Tariff**") states that TELUS will recover costs associated with delivering the TELUS NG9-1-1 Service in the form of a fee levied against each End-User;
- J. In Telecom Order 2021-421, the CRTC approved a template NG9-1-1 Local Government Service Agreement for use by TELUS and local government authorities responsible for the provision of emergency services in Alberta and British Columbia. In Telecom Order 2022-119, the CRTC approved a modification to the original template filed by TELUS, and confirmed that the CRTC expects that finalized agreements between TELUS and local government authorities will be modified, as necessary, to account for individual local government authority context; and
- K. The Parties wish to enter into this Agreement for NG9-1-1 Service within the boundaries of the LGA, using a template agreement approved by the CRTC as modified to reflect the circumstances of the LGA and the reality that the details of NG9-1-1 implementation, including in respect to GIS Data, are still being worked on by the NG9-1-1 community;

**NOW THEREFORE** in consideration of the mutual agreements hereinafter contained and other good and valuable consideration, the Parties hereto agree as follows:

### 1 INTERPRETATION

- 1.1 In this Agreement, in addition to those terms which are parenthetically defined, capitalized terms will have the meanings ascribed to them in Schedule A (Definitions).
- 1.2 TELUS has or will enter into a contract with: (a) the British Columbia Health Care Services ("Health Care Services") and (b) the Royal Canadian Mounted Police ("RCMP"), in connection with (among other things) their respective administration of public safety answering points within the Serving Area, including, with respect to RCMP, the municipally-run RCMP operational communications centres in the Capital Regional District. The LGA has no contracts with the Health Care Services nor the RCMP in connection with this Agreement, or the administration of public safety answering points in the Serving Area supported by the Health Care Services and the RCMP. As such, the LGA has no obligation to coordinate with the Health Care Services and the RCMP in connection with this Agreement.
- 1.3 The LGA may without further notice to TELUS enter into the LGA Member Agreement, under which the Member Municipalities will agree to fulfill certain of the LGA's requirements and obligations under this Agreement within their respective geographical boundaries, however in doing so the LGA will not be relieved of any of its obligations under this Agreement.

### 2 SCOPE OF AGREEMENT

- 2.1 **Agreement:** Without limiting section 13.3, the Parties hereby agree to fulfil their respective obligations as per the terms and conditions set out in the Tariff and those contained in this Agreement, in order to provide and receive NG9-1-1 Service in the Serving Area. The Parties agree that this Agreement is for their mutual advantage and is designed to provide continued access to NG9-1-1 Service to the served inhabitants within the Serving Area.
- 2.2 **Cost Recoveries:** The Parties agree that TELUS will recover costs associated with delivering the NG9-1-1 Service via the Tariff in the form of a fee levied against each End-User
- 2.3 **Service Description:** The NG9-1-1 Service provides a managed, private, dedicated IP network referred to as the Emergency Services Internet Protocol network ("**ESInet**"). The ESInet provides the transport and interconnectivity for all i3-PSAPs within the Serving Area as well as Originating Network Provider networks supporting 9-1-1 calling over IP-based networks and devices. For i3-PSAPs, TELUS delivers the ESInet to the Primary PSAP and the Secondary PSAP operations premise using TELUS's IP VPN service to the PSAPs. The NG9-1-1 Service also provides a series of applications and service interfaces known as NG9-1-1 Core Services ("**NGCS**") and may include other third-party applications from Trusted Entities (as defined in section 6.1) as may be requested by the LGA, and agreed to by TELUS. NG9-1-1 Service features are described in the User-to-Network Interface ("**UNI**") document. The LGA agrees that TELUS is not responsible nor liable for damages arising from the LGA's or the PSAPs' use of third-party applications in conjunction with the TELUS NG9-1-1 Service, unless (a) the application is approved by TELUS, or (b) the application is permitted or required by an applicable

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<sup>1</sup> This Tariff was filed by TELUS with the CRTC in accordance with the process laid out in TRP 2017-182.



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

law, a court order, or a governmental authority (including CRTC). TELUS agrees that the LGA and the PSAPs are not responsible nor liable for damages arising from TELUS' wrongful or grossly negligent operation and administration of the NG9-1-1 Service.

### 3 TELUS' OBLIGATIONS

- 3.1 Without limiting TELUS' obligations under the Tariff, or any policies, orders and decisions of the CRTC, in accordance with the Tariff, TELUS will:
- 3.1.1. Provide NG9-1-1 Service to the LGA in order to provide End-Users, within the Serving Area, served by Originating Network Providers who have entered into agreements with TELUS with respect to access to NG9-1-1 Service, access to Emergency Services through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1, as further described herein;
  - 3.1.2. Provide TELUS' Next Generation 9-1-1 network (the "**TELUS NG9-1-1 Network**") access, network termination/demarcation, and services to the Primary PSAP and the Secondary PSAPs, in the manner agreed to by TELUS and the LGA from time to time, to be used to answer and transfer calls, sessions and events to the 3-digit emergency telephone number 9-1-1;
  - 3.1.3. Provide Selective Routing and Transfer of emergency calls, sessions and events to the Primary PSAP and Secondary PSAPs according to instructions provided by the LGA from time to time, including those described in PSAP Contingency Plans;
  - 3.1.4. Provide 9-1-1 caller information, as ordered by the CRTC, to the PSAP(s);
  - 3.1.5. For the Serving Area: receive GIS Data, aggregate GIS Data into a dataset, and maintain the GIS Data dataset;
  - 3.1.6. Be responsible for any other requirements not specifically identified in this Agreement related to matters of the kind as imposed by the CRTC;
  - 3.1.7. Where an Originating Network Provider has entered into agreements with TELUS with respect to access to NG 9-1-1 Service, TELUS will remain responsible for all aspects of the operation of the NG 9-1-1 Service and will not be relieved of any of its obligations under this Agreement;
  - 3.1.8. Maintain a 24x7 9-1-1 Support Team to monitor the TELUSNG9-1-1 Network and coordinate activities with stakeholders;
  - 3.1.9. Maintain a fallback Operator Service that will accept NG9-1-1 Calls, sessions and events and route them to the appropriate PSAP in the event of network, routing, or location issues;
  - 3.1.10. Selectively route and enable the selective transfer of 9-1-1 Calls to the Primary PSAP, Secondary PSAPs and Dispatch Agency according to Policy Routing Rules crafted to the needs of the LGA, including those described in PSAP Contingency Plans;
  - 3.1.11. Maintain a PSAP Contingency Plan as prepared by each PSAP in the event of network or customer equipment outage or evacuation. Schedule E sets out the Contingency Plans and Policy Routing Rules in place as of the Effective Date. The Parties may update Schedule E as necessary from time to time, by mutual written consent, without requiring an amendment to this Agreement;
  - 3.1.12. Perform Quality Assurance and Quality Control (QA/QC) (as described in the Tariff) on the aggregated GIS Data dataset and provide mapping and addressing discrepancy/errors reporting back to the LGA or its designees (the "Discrepancy Report"). For greater certainty, this includes resolving gaps, overlaps, and other GIS Data discrepancies; and
  - 3.1.13. Provide ESInet IP connection with redundant and, dependent upon availability, diverse facilities to the Primary PSAP and the Secondary PSAP locations listed in Schedule B.
- 3.2 TELUS is responsible for delivering NG9-1-1 traffic to the TELUS NG9-1-1 Demarcation Point(s). TELUS will not be responsible for any issues, nor will it troubleshoot outages or failures proved to be occurring with the PSAP network, which



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

begin on the PSAP- side of the TELUS NG9-1-1 Demarcation Point. Neither the LGA nor the PSAPs will be responsible for any issues, nor will they troubleshoot outages or failures, proved to be occurring with the TELUS network on the TELUS side of the TELUS NG9-1-1 Demarcation Point.

### 4 OBLIGATIONS OF THE LGA

#### 4.1 The LGA:

- 4.1.1. Has designated the Primary PSAPs and the Secondary PSAPs, including back up locations for the PSAPs, to answer and dispatch 9-1-1 Calls in the Serving Area, as set out in Schedule B. In the event that the LGA contracts with a third party for the management and operation of a PSAP, the LGA will not be relieved of any of its obligations under this Agreement.
- 4.1.2. Will provide TELUS with a minimum of ninety (90) days' written notice of an intended change of a PSAP in the Serving Area.
- 4.1.3. Will require the PSAPs to:
  - (a) operate in the manner that is i3-compliant, based on the technical requirements listed in Schedule C;
  - (b) provide, operate, and manage the personnel and the equipment, including terminal equipment, required to receive and process all emergency calls, sessions and events directed to the PSAP, based on the technical requirements listed in Schedule C; and
  - (c) establish a PSAP's Business Continuity Plan and to test it annually.
- 4.2 The LGA acknowledges and understands that in cases where NG9-1-1 Calls are delivered to TELUS without complete location information, they may be routed to a default PSAP which may be a default i3 PSAP, designated by the provincial government of British Columbia, or an alternate default PSAP selected and managed by TELUS.
- 4.3 The Parties acknowledge that, as of the Effective Date of this Agreement, in the Serving Area, GIS or MSAG are not defined and established under the applicable provincial legislation, and there is currently no provincial or regional body that acts as a GIS Data aggregator (the "GIS Data Aggregator"). The Parties further acknowledge that NG9-1-1 Service community stakeholders are currently exploring a coordinated approach to have GIS Data aggregation across the Province of British Columbia.
- 4.4 The LGA will in respect of Electoral Areas, or will require the Member Municipalities under the LGA Member Agreement in respect of their respective geographical areas to:
  - 4.4.1. as of and from a mutually acceptable date, which will reflect the implementation of the GIS functionality within the TELUS NG9-1-1 Network, the readiness of the LGA and the LGA Members, and the CRTC directives on the GIS functionality for NG9-1-1 Service:
    - (a) maintain the layers of GIS Data as described in the NG9-1-1 GIS Data Model (collectively, the "Civic Location GIS Data");
    - (b) provide Civic Location GIS Data maintained by the LGA or the LGA Member directly to TELUS in a secure manner without transiting through any shared open platform, the technical details of the manner of transiting to be provided by TELUS in advance of GIS functionality implementation;
    - (c) when required by TELUS, associate Civic Location GIS Data maintained by the LGA or the LGA Member with Emergency Service Zones;
    - (d) inform TELUS of changes in the Civic Location GIS Data maintained by the LGA or the LGA Member. Changes in that data must be reported to TELUS as soon as possible; and
    - (e) correct discrepancies and errors with submitted Civic Location GIS Data, as reported by TELUS, as soon as possible after receiving from TELUS a Discrepancy Report identifying the discrepancy/error, and resubmit the data to TELUS; and
  - 4.4.2. provide TELUS access to the LGA's or the LGA Member's data file of street names and house number ranges (also known as an LGA's or the LGA Member's Master Service Addressing Guide) until such time



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

as the legacy 9-1-1 network is decommissioned or advised by TELUS that the data file of street names and house number ranges is no longer required and notify TELUS in writing, as soon as possible, if the LGA or the LGA Member intends to have a third party submit to TELUS GIS Data on its behalf. To the extent known as of the Effective Date, third parties identified to submit Civic Location GIS Data on behalf of the LGA or an LGA Member are identified in Schedule D.

- 4.4.3. The Parties may update Schedule D, from time to time, by mutual written consent, without requiring an amendment to this Agreement. If a GIS Data Aggregator is willing to assume some of the obligations of the LGA or LGA Member under this Agreement, the Parties will work cooperatively to amend this Agreement, as needed, to reflect the role of such GIS Data Aggregator and any changes to the rights or obligations of each Party.
- 4.5 As of the Effective Date:
- 4.5.1. the Parties acknowledge that the NG9-1-1 GIS Data Model is in its preliminary stages of implementation in Canada;
- 4.5.2. the LGA acknowledges that in cases where NG9-1-1 Calls are delivered to TELUS without complete location information, they may be routed to a default PSAP which may be a default i3 PSAP, designated by the provincial government of British Columbia, or an alternate default PSAP selected and managed by TELUS;
- 4.5.3. the LGA and the LGA Members do not manage Civic Location GIS Data for provincial highways. This Civic Location GIS Data is managed by the Province of British Columbia. The LGA will use reasonable commercial efforts to collaborate with the Province of British Columbia to facilitate the submission to TELUS of Civic Location GIS Data by the Province on provincial highways; and
- 4.5.4. the LGA and the LGA Members do not manage Civic Location GIS Data for federal highways, and other types of federal lands (including airport lands and port lands). The LGA will use reasonable commercial efforts to collaborate with the Government of Canada, or its agents, as applicable, and the Province of British Columbia, to facilitate the submission to TELUS by either of the foregoing entities of Civic Location GIS Data on federal lands.
- 4.6 The LGA will provide TELUS with a minimum of ninety (90) days' written notice of an intended change in the GIS Data providers.
- 4.7 The Parties acknowledge and agree that there are several First Nation reserves and treaty lands within the Serving Area (the "First Nation Lands"). TELUS will collaborate with the Province of British Columbia to engage directly with the respective First Nation governments to support the creation, collection, and aggregation of Civic Location GIS Data on the First Nation Lands. The LGA will assist TELUS and the Province to identify the First Nation Lands in the Serving Area and to complete Schedule G. The Parties may update Schedule G, from time to time, by mutual written consent, without requiring an amendment to this Agreement.
- 4.8 With respect to the Serving Area, the LGA will:
- 4.8.1. Determine, in conjunction with TELUS, the Serving Area and Emergency Service Zones served by the PSAPs. For greater certainty, the Serving Area and the Emergency Service Zones have been determined as of the Effective Date, as set out in Schedule B. The Parties may update Schedule B, from time to time, by mutual written consent, without requiring an amendment to this Agreement;
- 4.8.2. Ensure the PSAPs have secure 9-1-1 data and systems within the PSAPs domains, which security includes physical security, network security, cybersecurity, and all other considerations within the PSAPs domains, all in the manner generally accepted in Canada for such services;
- 4.8.3. Ensure the PSAPs have and maintain current contact information and make it available as per the NENA i3 standard;
- 4.8.4. Ensure the Primary PSAP accepts specific planned test calls from the public;
- 4.8.5. Ensure the Primary PSAP implements a call handling solution that includes a test call interface and



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

automaton as described in NENA i3; and

4.8.6. Provide TELUS with 85 days written notice of an intended change in borders of the Serving Area.<sup>2</sup>

4.9 The LGA will ensure the PSAPs comply with the current UNI and NENA i3 standards and other technical and operational requirements set out in the documents referenced in this Agreement, or otherwise communicated by TELUS to all LGAs and PSAPs prior to the Effective Date. The Parties acknowledge and understand that technical and operational requirements related to the NG9-1-1 Service may evolve from time to time, or need to be detailed. If, after the Effective Date:

4.9.1. CRTC orders TELUS to implement new technical, or operational requirements in connection with the NG9-1-1 Service; or

4.9.2. TELUS implements new technical, or operational requirements to address safety, security, or similar concerns,

then, if directed to do so in writing by TELUS, the LGA will require the PSAPs to comply with the new technical and operational requirements on the implementation schedule set out by the CRTC, or by TELUS, acting reasonably. Change of technical and operational requirements pursuant to this section 4.9 will not require an amendment to this Agreement.

4.10 The LGA will require PSAPs to not authorize, assist, or permit any person, other than TELUS, to change, repair, reinstall or tamper with the TELUS NG9-1-1 Network located on property owned or operated by the PSAP, up to the PSAP side of the Demarcation Point.

4.11 The LGA recognizes that the NG9-1-1 Service allows for many new functionalities regarding types of data that can be transmitted over the TELUS NG9-1-1 Network. It is expected that the CRTC will order TELUS to implement such new functionalities. The availability of these functionalities may require software and/or hardware upgrades by the PSAPs. If, after the Effective Date, CRTC orders TELUS to implement new functionalities, then, if directed to do so by TELUS in writing, the LGA will require the PSAPs to implement the necessary software and/or hardware upgrades on the implementation schedule set out by the CRTC. Implementation of new functionalities pursuant to this section 4.11 will not require an amendment to this Agreement.

4.12 The LGA acknowledges that, from time to time, due to unforeseen major outages or planned upgrades, TELUS network may be impacted and changes to addressing database may be suspended. The LGA will, and will require the PSAPs to, support, and work cooperatively with TELUS during such events.

4.13 The LGA will require the PSAPs to implement guidelines and procedures with respect to the retention and destruction of the End Users' personal information (the term "personal information" is defined in the same manner as in the BC *Freedom of Information and Protection of Privacy Act*) related to NG9-1-1 Service, prior to the provision of the NG9-1-1 Service, in accordance with the BC *Freedom of Information and Protection of Privacy Act*.

4.14 The LGA will require the PSAPs to:

4.14.1. Take all reasonable steps necessary to ensure that all communications destined for carriage over the TELUS NG9-1-1 Network will be secure, in the manner generally accepted in Canada for such services; and

4.14.2. Take all reasonable steps necessary to protect the confidentiality of the information carried over these networks, to the extent generally accepted in Canada for such services.

4.15 The LGA warrants and represents that it has the authority to:

4.15.1. Enter into this Agreement;

4.15.2. Through its agreements with PSAPs, utilize the NG 9-1-1 Service to provide End-Users within the Serving Area, served by TELUS or by Originating Network Providers who have entered into agreements with TELUS with respect to access to the NG 9-1-1 Service; and

<sup>2</sup> Please see Telecom Decision 2011-309 – CISC consensus reports – Emergency Services Working Group – ESRE0053 Section 4.2.2 – Change activity timelines.



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

- 4.15.3. Through its agreements with PSAPs, determine that all End-Users, within the Serving Area, served by TELUS or by Originating Network Providers who have entered into agreements with TELUS with respect to access to the NG9-1-1 Service, will receive access to NG-9-1-1 Service through use by the LGA of the NG9-1-1 Service.

### 5 PROPERTY RIGHTS

- 5.1 Title to, ownership of, and all intellectual property rights in any facilities, equipment, software, systems, processes, and documentation used by TELUS to provide the NG 9-1-1 Service and all enhancements on them will be and remain with TELUS or its suppliers. Except as expressly set forth elsewhere in this Agreement, this Agreement does not grant the LGA any intellectual property or other rights or licenses in or to any service components listed above.

### 6 TRUSTED ENTITIES

- 6.1 Trusted entities are entities that have been qualified, certified and authorized by either TELUS, or CRTC, or both, to connect to the TELUS NG 9-1-1 Network ("**Trusted Entities**").

### 7 CONFIDENTIAL INFORMATION

- 7.1 Unless the LGA provides express written consent, or disclosure is pursuant to an applicable law, all information provided to TELUS by the LGA pursuant to this Agreement, other than the LGA's name, address and listed telephone number, is confidential and may not be disclosed by TELUS to anyone other than:

- 7.1.1. The LGA;
- 7.1.2. A person who, in the reasonable judgment of TELUS, is seeking the information as an authorized agent of the LGA;
- 7.1.3. Another telecommunications company, provided the information is required for the efficient and cost-effective provision of the NG9-1-1 Service in the Serving Area and disclosure is made on a confidential basis with the information to be used only for that purpose;
- 7.1.4. An agent retained by TELUS in the collection of payments (if any) lawfully due to TELUS by the LGA in connection with this Agreement, provided the information is required for and is to be used only for that purpose;
- 7.1.5. Governmental authority or agent of a governmental authority, for emergency public alerting purposes, if the governmental authority has determined that there is an imminent or unfolding danger that threatens the life, health or security of an individual and that the danger could be avoided or minimized by disclosure of information; and
- 7.1.6. A TELUS affiliate involved in supplying the LGA with the NG9-1-1 Service, provided the information is required for that purpose and disclosure is made on a confidential basis with the information to be used only for that purpose.

The LGA will require the LGA Members and the PSAPs to grant to TELUS a signed consent in respect to their respective information in the manner that parallels the language of this section 7.1.

- 7.2 TELUS acknowledges that the LGA is subject to the BC *Freedom of Information and Protection of Privacy Act* ("**FOIPPA**"). LGA's obligations in this Agreement are subject to FOIPPA.
- 7.3 TELUS will comply with Canadian privacy legislation (including the *Personal Information Protection and Electronic Documents Act* (PIPEDA), the *Personal Information Protection Act* (BC) and the FOIPPA as such legislation is applicable to TELUS in connection with the provision of the NG9-1-1 Services under this Agreement. Without limiting the foregoing statement, TELUS' commitment to the protection of personal information is further detailed in the TELUS Business Customer Privacy Policy available at [www.telus.com/businessprivacy](http://www.telus.com/businessprivacy). TELUS' provision of the NG9-1-1 Service is subject to this policy. This policy may be updated by TELUS from time to time, provided that all updates must be in compliance with all applicable laws. The amended policy will be posted at the location above, and notice of the change will be provided by TELUS to the LGA in writing in advance. Unless otherwise indicated, the effective date of the amended policy will be the date of posting. The continued use of the NG9-1-1 Service by the LGA after such date will be deemed to constitute the acceptance of the amended policy. The LGA's use of the NG9-1-1 Service, or the deemed acceptance of the policy, as



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

amended, will not be deemed to constitute a representation or warranty by the LGA that TELUS or the policy is in compliance with applicable laws. TELUS is solely responsible for ensuring that its policies and practices comply with all applicable laws.

- 7.4 Any information including any and all written documentation provided by TELUS to the LGA, its employees, servants, agents, assigns and/or contractors (including the PSAPs) pertaining to the design, development, implementation, the operation and the maintenance of the NG9-1-1 Service is confidential, and will be provided only to such persons who have a need to know for the purposes of NG9-1-1 Service. The LGA will not permit any of its employees, servants, agents, assignees and/or contractors (including the PSAPs) to duplicate, reproduce, or otherwise copy any such confidential information for any purpose whatsoever, except as may be required by any such employees, servants, agents, assigns and/or contractors with a need to do so for the purposes of NG9-1-1 Service. The LGA shall include the restrictions set forth in this section in its agreements with the PSAPs and the LGA Members.
- 7.5 The LGA will require the PSAPs to comply with the applicable laws, including FOIPPA, in connection with the collection, use, retention, disclosure, and destruction of personal information (as defined under FOIPPA) provided to the PSAPs by the End-Users in the context of the NG9-1-1 Service ("**Personal Information**")
- 7.6 The LGA will require the PSAPs to use Personal Information for the sole purpose of responding to the 9-1-1 related communication, unless:
- 7.6.1 otherwise permitted or required under applicable laws;
  - 7.6.2 the End-User consents to other use or disclosure; or
  - 7.6.3 a court or another governmental authority having jurisdiction orders otherwise.
- 7.7 The LGA will, and will require the PSAPs to:
- 7.7.1 retain Personal Information in accordance with all applicable laws;
  - 7.7.2 not use Personal Information except as set out in section 7.6; and
  - 7.7.3 not disclose Personal Information except as set out in section 7.6.
- 7.8 The LGA will indemnify TELUS against all reasonable claims and expenses (including reasonable legal costs) that TELUS incurs as a result of breach by the LGA of its obligations under this Article 7, except to the extent resulting from wrongful acts or gross negligence of TELUS, or breach by TELUS of its obligations under this Agreement. This section 7.8 will survive the expiration or the earlier termination of this Agreement even if it is annulled, in part or in whole, or even if it is terminated for any other reason.
- 7.9 The Parties will:
- 7.9.1 Abide by all applicable federal and provincial legislation with respect to the protection of privacy and confidential information in effect from time to time;
  - 7.9.2 Promptly advise each other of any security incident that involves loss or unauthorized disclosure of confidential or personal information collected and retained pursuant to this Agreement, and cooperatively work to address any such incident;
  - 7.9.3 Promptly assist each other to respond to any information requests which require response pursuant to applicable laws; and
  - 7.9.4 Promptly assist each other in connection with a privacy impact assessment prepared by either Party in connection with the NG9-1-1 Service in the Serving Area

## 8 QUALITY OF THE LGA'S SERVICE

- 8.1 The LGA will require the PSAPs to acknowledge the importance under this Agreement that the PSAPs connected to the TELUS NG9-1-1 Network:
- 8.1.1 provide, operate, and manage the personnel and the equipment, including terminal equipment, required to receive and process all emergency calls, sessions and events directed to the PSAP, based on the technical requirements listed in Schedule C and the requirements described in TELUS General Tariff



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

CRTC 21461 – item 1001 Next Generation 9-1-1 service; and

- 8.1.2. meet at all times the technical requirements set out under this Agreement. A default of a PSAP to comply with such technical requirement can compromise the TELUS NG9-1-1 Network and affect the End-Users.

### 9 FORCE MAJEURE

- 9.1 Neither TELUS nor the LGA will be held responsible for any damages or delays as a result of war, invasion, insurrection, demonstrations, or as a result of decisions by civilian or military authorities, fire, floods, strikes, decisions of regulatory authorities, and, generally, as a result of any event that is beyond the LGA's or TELUS' reasonable control ("**Force Majeure**").
- 9.2 In the event of a Force Majeure, the Parties will cooperate and make all reasonable efforts to provide temporary replacement service until permanent service is completely restored.
- 9.3 The costs required to provide temporary replacement service will be borne according to the respective roles of TELUS and the LGA, as indicated in sections 3 and 4 of this Agreement.

### 10 IMPLEMENTATION

- 10.1 TELUS and the LGA agree that the implementation of the NG 9-1-1 Service within the Serving Area based on the details in Schedule B, will be coordinated with the PSAPs in accordance with mutual readiness for deployment of the NG9-1-1 Service and in compliance with CRTC deadlines. TELUS and the LGA agree that the implementation of the GIS Data delivery contemplated in this Agreement will be coordinated with the LGA Members in accordance with section 4.4, and with First Nation governments in accordance with section 4.7.

### 11 LIMITATION OF LIABILITY

- 11.1 The LGA acknowledges and agrees that TELUS' liability for the performance of its obligations pursuant to this Agreement are limited pursuant to CRTC 21461, Item 124 (as amended or replaced from time to time) ("**Terms of Service**"). It is understood that TELUS' limited liability under this Agreement is a condition without which TELUS would not have entered into this Agreement, and therefore, TELUS' liability for the performance of its obligations pursuant to this Agreement will not exceed any limitation of liability set out in the Terms of Service, even if such limitation of liability does not specifically apply or refer to the LGA.
- 11.2 The LGA and TELUS will, during the Term, maintain sufficient insurance to face their respective monetary obligations stemming from liability under this Agreement. The Parties may self-insure. Each Party will provide the other Party evidence of insurance, or self-insurance, as applicable, upon demand by the other Party.
- 11.3 Section 11.1 will survive the expiration or the earlier termination of this Agreement even if it is annulled, in part or in whole, or even if it is terminated for any other reason.

### 12 TERM, TERMINATION AND CHANGES

- 12.1 **Term:** This Agreement will be effective as of the Effective Date, and will be valid for a period of five years (the "Initial Term") unless otherwise terminated under the terms of this Agreement. Upon expiry of the Initial Term, the Agreement will be automatically renewed for successive periods of five years each (each, the "Extended Term"). Either Party may terminate this Agreement by giving the other Party at least six months' written notice of termination before the end of the Initial Term, or the end of an Extended Term, as applicable.
- 12.2 **Termination or Suspension of a Service:** TELUS may immediately suspend the entirety or a portion of the NG9-1-1 Service (without terminating this Agreement) if TELUS has reasonable cause to believe that the LGA's NG9-1-1 traffic is compromised or otherwise poses a risk to the NG9-1-1 Service or the TELUS NG9-1-1 Network.

### 13 REGULATORY APPROVAL

- 13.1 It is expressly understood that NG 9-1-1 Service is provided pursuant to the terms and conditions of the Tariff as amended from time to time (with the approval of CRTC), and as approved by the CRTC, and this Agreement as amended from time to time.
- 13.2 Any material amendments to this Agreement (excluding the Schedules) will require the prior written approval by the CRTC.



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

13.3 Notwithstanding sections 13.1 and 13.2, the Parties acknowledge and agree that the CRTC does not have regulatory jurisdiction over the LGA, the LGA Members, or the PSAPs. This Agreement, including its approval by the CRTC, does not change that. The LGA's agreement to the terms of the Tariff, and the incorporation of the Tariff by reference into this Agreement, is contractual.

### 14 WAIVER

14.1 The failure of either Party to require the performance of any obligation hereunder, or the waiver of any obligation in a specific instance, will not be interpreted as a general waiver of any of the obligations hereunder, which will continue to remain in full force and effect.

### 15 RELATIONSHIP OF THE PARTIES

15.1 This Agreement will not create nor will it be interpreted as creating any association, partnership, any employment relationship, or any agency relationship between the Parties.

### 16 ENTIRE AGREEMENT

16.1 Except as otherwise stated herein, this Agreement constitutes the entire agreement of the Parties and supersedes any previous agreement, whether written or verbal. Should any provision of this Agreement be declared null, void, or inoperative, the remainder of the Agreement will remain in full force and effect. In the event of a conflict between this Agreement and the Tariff, the terms of the Tariff will prevail.

### 17 NOTICES

17.1 Except if expressly specified otherwise elsewhere in the Agreement, all notices necessary under this Agreement will be given in writing. In the case of TELUS, the notice will be sent by e-mail and in the case of the LGA, the notice can be either personally delivered, or sent by registered mail, or by e-mail at the addresses indicated below. Notices, if personally delivered, will be deemed to have been received the same day, or if sent by registered mail, will be deemed to have been received four days (excluding Saturdays, Sundays and statutory holidays in the province of British Columbia) after the date of mailing. Notices delivered by e-mail will only be effective if:

(a) the notices include the following information: (i) sender's name, address, telephone number, and e-mail address; and (ii) date and time of the transmission; and

(b) the recipient provides by e-mail a confirmation of delivery and the date of acceptance of the delivery.

Notices will be to the following:

**Capital Regional District**

**TELUS Communications Inc.**

\_\_\_\_\_

TELUS

\_\_\_\_\_

Regulatory Affairs

\_\_\_\_\_

Attn: TELUS NG9-1-1 Leadership Team

\_\_\_\_\_

Regulatory.affairs@telus.com

Or to such other address as either Party may indicate in writing to the other.



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

### 18 SCHEDULES

The following schedules are attached to and form part of this Agreement:

- **Schedule A – Definitions**
- **Schedule B – Emergency Service Zones & PSAP migration identification in the Serving Area**
- **Schedule C – Technical Requirements\ESInet Access Criteria**
- **Schedule D – GIS Aggregator**
- **Schedule E – Contingency Plan and Policy Routing Rules**
- **Schedule F – Designated LRA**
- **Schedule G – First Nation Identification & corresponding LGA/GIS data status**

IN WITNESS WHEREOF the Parties have caused this Agreement to be executed by their duly authorized representatives, such execution effective on the Effective Date.

Capital Regional District

TELUS Communications Inc.

Per: \_\_\_\_\_

Per: \_\_\_\_\_

Printed:

Printed: \_Jeff Smith\_\_\_\_\_

Title: Chief Administrative Officer

Title: Director – Regulatory Affairs\_\_



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

### Schedule A Definitions

#### 1 DEFINITIONS

For the purposes of this Agreement, in addition to other terms defined elsewhere in the Agreement, the following terms have the meanings ascribed below:

1.1 "Automatic Number Identification" or "ANI":

TELUS' NG9-1-1 Network's capability to automatically identify the calling telephone number and to provide a display of the number at the PSAP.

1.2 "Border Control Function" or "BCF":

Provides a secure entry into the ESInet for emergency calls presented to the network. The BCF incorporates firewall, admission control, and may include anchoring of session and media as well as other security mechanisms to prevent deliberate or malicious attacks on PSAPs or other entities connected to the ESInet.

1.3 "Business Continuity Plan":

A plan outlining how to continue operating during an unplanned service disruption.

1.4 "CRTC":

The Canadian Radio-television and Telecommunications Commission and its successors.

1.5 "Default Routing":

Default Routing is a contingency routing scheme whereby 9-1-1 calls, sessions and events are directed to an alternative PSAP or PSAPs due to network issues or missing or invalid location information.

1.6 "Demarcation Point":

The boundary that delineates the network responsibilities between TELUS, as the provider of the TELUS NG9-1-1 Network, and the PSAPs, in the location acceptable to TELUS and the PSAPs, acting reasonably.

1.7 "Dispatch Agency" means an agency that dispatches emergency responders;

1.8 "Emergency Service Zone" or "ESZ":

A defined area within a Serving Area consisting of a specific combination of LGA, law enforcement, fire, emergency medical, and PSAP coverage areas. As of the Effective Date, the ESZs are as set out in Schedule B and Appendix 1 to Schedule B.

1.9 "Emergency Services":

The first responders to situations that require immediate assistance, such as law enforcement, fire department, ambulance service, or other emergency medical assistance service.

1.10 "Emergency Services IP Network" or "ESInet":

An ESInet is a managed, private, dedicated IP network used for Emergency Services communications. The ESInet provides the transport and interconnectivity for trusted entities designated by the CRTC such as NENA i3-compliant PSAPs within the Serving Area, as well as CRTC-registered ONPs supporting 9-1-1 calling over IP-capable networks. For PSAPs, the ESInet is delivered using the Company's IP VPN service to the PSAPs' operations premises described in Schedule B, as amended from time to time. ONPs interconnect to the ESInet through designated physical Points of Interconnection (POIs).

1.11 "End-User":

Under the Tariff, "End User" means, an end-user with NG9-1-1 Network Access within the geographic boundaries of the LGA, as set out in the LGA's letters patent from time to time.



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

1.12 "GIS":

"GIS" means mapping and addressing geographic information system and "GIS Data" means mapping and addressing data in an i3 format used in real time within the NG9-1-1 call flow for location validation, call routing and mapping.

1.14 "i3" or "NENA i3":

"i3" or "NENA i3" means the NG9-1-1 system architecture defined by NENA, which standardizes the structure and design of functional elements making up the set of software services, databases, network elements and interfaces needed to process multi-media emergency calls and data for NG9-1-1.

1.15 "i3 PSAP":

A PSAP that is capable of receiving IP-based signaling and media for delivery of emergency calls conformant to the i3 standard.

1.16 "Local Government Authority" or "LGA" means the Capital Regional District.

1.17 "Master Service Addressing Guide" or "MSAG":

The MSAG/SAG is a database of street names and house number ranges; it defines emergency service zones within a community and the emergency service numbers associated to them in order to enable proper routing of basic 9-1-1 and enhanced 9-1-1 calls.

1.18 "NENA":

"NENA" means National Emergency Number Association, Inc.

1.19 "Network Access":

A connection that allows calls, sessions, or other types of events intended to be delivered to the TELUS NG9-1-1 Network.

1.20 "Next Generation Core Services" or "NGCS":

The base set of services needed to process an NG9-1-1 Call on an ESInet. NGCS includes the Emergency Service Routing Proxy (ESRP), Emergency Call Routing Function (ECRF), Location Validation Function (LVF), Border Control Function (BCF), Bridge, Policy Store, Logging Services and typical IP services such as Domain Name System (DNS). The term NGCS includes the services but not the network on which they operate.

1.21 "NG9-1-1 Calls" means telephone calls, sessions and events (voice, text, video and related data and nonhuman-initiated automatic event alerts, such as alarms, telematics, or sensor data, which may also include real-time voice, text, or video communications) sent from the Serving Area to the 3-digit emergency telephone number 9-1-1 and directed to a public safety answering point.

1.22 "NG9-1-1 Network Provider":

The carrier that provides connectivity, services, and management for NG9-1-1 service to a local government authority or a public safety answering point. In this Agreement, TELUS is the provider of the TELUS NG9-1-1 Network.

1.23 "Operator Service":

Operator Service for NG9-1-1 is a last resort routing scheme whereby calls, sessions and events that cannot be routed by the NG9-1-1 network on the ESInet to a public safety answering point will be routed to a third party call centre contracted by the NG9-1-1 Network Provider as mandated in Telecom Policy 2019-66.

1.24 "Originating Network Provider":

A CRTC-approved authorized telecommunications service provider, wireless service provider, or other service provider which delivers traffic to the TELUS NG9-1-1 Network for routing to a PSAP.

1.25 "Policy Routing Rules" or "PRRs":



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Policy Routing Rules (PRRs) allow a PSAP to enable multi-layered treatment policies for diversion within the TELUS NG9-1-1 Network, providing more options to the PSAP to divert 9-1-1 calls, sessions and events to another destination based upon multiple conditions defined in the PRRs.

### 1.26 "Public Safety Answering Point" or "PSAP":

Under the Tariff, a primary public safety answering point is a point to which 9-1-1 calls, sessions and events are routed as the first point of contact with a 9-1-1 telecommunicator. When the primary public safety answering point does not dispatch emergency responders itself, the primary public safety answering point then contacts the appropriate agency for such dispatch. However, in cases where local authorities determine that specialized expertise, is required to handle the 9-1-1 call, sessions and events are then transferred to a secondary public safety answering point.

Given the roles described above, in this Agreement:

- (a) **"Primary PSAP"** means the Emergency Communications Corporation under the *Emergency Communications Corporations Act (BC)* ("**E-Comm**");
- (b) **"Secondary PSAP"** means the following: (a) E-Comm South Island Police; (b) Saanich Fire Dispatch; (c) Campbell River Fire Dispatch; and (d) Surrey Fire Regional Dispatch;
- (c) The term "PSAP" or "Primary Public Safety Answering Point" means the Primary PSAP and the Secondary PSAPs, defined in section 1.26(a) and section 1.26(b) of this Schedule A, and excludes British Columbia Emergency Health Care Services (operating pursuant to the *Emergency Health Services Act (BC)*), and the Royal Canadian Mounted Police (operating pursuant to the *Royal Canadian Mounted Police Act (Canada)*). For greater certainty, municipally-run RCMP operational communications centres in the Capital Regional District are not Secondary PSAPs or PSAPs for the purpose of this Agreement.

### 1.27 "PSAP Contingency Plan":

It is a plan prepared by the PSAP, in collaboration with TELUS, to provide Default Routing to ensure 9-1-1 calls are answered. PSAP Contingency Plan is about alternative routing and configuration options related to the NG9-1-1 Network and is more specific than the overall PSAP Business Continuity Plan.

### 1.28 "Selective Routing and Transfer":

A feature that automatically routes traffic destined for emergency services to the appropriate PSAP based on the location data provided during the setup of the 9-1-1 call, session or event (Automatic Identification information or Geodetic) and facilitates inter-agency transfer.

### 1.29 "Serving Area":

Under the Tariff, the area within the LGA's boundaries, as determined by TELUS and the LGA, from which calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1 will be directed to the Primary PSAP.

In this Agreement, the Serving Area means the entire area within the geographic boundaries of the LGA, as set out in the LGA's letters patent from time to time.

### 1.30 "User-to-Network Interface (UNI) Interconnection Design Specifications":

User-to-Network Interface (UNI) Interconnection Design Specifications means the authoritative document which sets the technical specifications an i3-PSAP must comply with.



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

SCHEDULE B					
List of NG9-1-1 PSAPs, locations & targeted migration					
Current Emergency Zones & PSAP migration identification					
Schedule B is a current list of PSAPs that provide services to the LGA. Please review and confirm accuracy (initial) of all contracted PSAPs. Post transition changes or updates to Schedule B will be communicated to TELUS via current TELUS operations change process.					
LGA initial					
PSAP Serving Information					
PSAP Name (*1 & *2)	PSAP Address	PSAP Address - Backup Site	Targetted Migration Date		
E-Comm 9-1-1 South Island	4219 Commerce Circle Saanich, BC		TBD		
Saanich Fire	760 Vernon Ave Saanich, BC	9301 E. Pender St. Vancouver	TBD		
Surrey Fire	8767 132nd Street Surrey, BC	14355 57th Avenue Surrey, BC	TBD		
Campbell River Fire Dispatch	675 13TH Avenue, Campbell River, BC		TBD		
E-COMM South Island Police	4219 Commerce Circle Saanich, BC		TBD		

ESZ	Community	Municipality	9-1-1 Answer	Fire	Police
2000	Saanich	District of Saanich	E-COMM	Saanich Fire	E-COMM South Island Police
2031	Highlands	District of Highlands	E-COMM	Saanich Fire	E-COMM South Island Police
2032	Langford	District of Langford	E-COMM	Surrey Fire	E-COMM South Island Police
2033	Metchosin	District of Metchosin	E-COMM	Saanich Fire	E-COMM South Island Police
2034	North Saanich	District of North Saanich	E-COMM	Surrey Fire	E-COMM South Island Police
2035	Sooke	District of Sooke	E-COMM	Saanich Fire	E-COMM South Island Police
2036	Galiano Island	Capital RD	E-COMM	Saanich Fire	E-COMM South Island Police
2037	Mayne Island	Capital RD	E-COMM	Saanich Fire	E-COMM South Island Police
2038	Pender Island	Capital RD	E-COMM	Saanich Fire	E-COMM South Island Police
2039	SatSpring Island	Capital RD	E-COMM	Saanich Fire	E-COMM South Island Police
2040	Saturna Island	Capital RD	E-COMM	Saanich Fire	E-COMM South Island Police
2041	Beecher Bay Reserve No. 2	Beecher Bay First Nation	E-COMM	Saanich Fire	E-COMM South Island Police
2042	Esquimalt First Nation	Esquimalt First Nation Reserve	E-COMM	Surrey Fire	E-COMM South Island Police
2043	Gordon River Reserve	Pacheedaht First Nation	E-COMM	Saanich Fire	E-COMM South Island Police
2044	Cole Bay Reserve	Pauquahin First Nation	E-COMM	Surrey Fire	E-COMM South Island Police
2045	Galiano Island Reserve	Penelakut First Nation	E-COMM	Saanich Fire	E-COMM South Island Police
2046	Beecher Bay Reserve No. 1	Beecher Bay First Nation	E-COMM	Saanich Fire	E-COMM South Island Police
2047	New Songhees Reserve	Songhees First Nation	E-COMM	Surrey Fire	E-COMM South Island Police
2049	East Saanich Reserve	Tsawout First Nation	E-COMM	Saanich Fire	E-COMM South Island Police
2050	Union Bay Reserve	Tsawout First Nation	E-COMM	Surrey Fire	E-COMM South Island Police
2051	Malahat	Capital RD	E-COMM	Campbell River Fire Dispatch	E-COMM South Island Police
2052	Sooke Reserve No. 1	T'Sou-ke First Nation	E-COMM	Saanich Fire	E-COMM South Island Police
2053	Sidney	Town of Sidney	E-COMM	Surrey Fire	E-COMM South Island Police
2054	View Royal	Town of View Royal	E-COMM	Surrey Fire	E-COMM South Island Police
2055	Colwood	City of Colwood	E-COMM	Surrey Fire	E-COMM South Island Police
2107	East Sooke	Capital RD	E-COMM	Saanich Fire	E-COMM South Island Police
2118	Mills Point	Capital RD	E-COMM	Saanich Fire	E-COMM South Island Police
2119	Haro Strait Island	Capital RD	E-COMM	Saanich Fire	E-COMM South Island Police
2120	South Saanich Reserve	Tsartlip First Nation	E-COMM	Saanich Fire	E-COMM South Island Police
2500	Oak Bay	District of Oak Bay	E-COMM	Saanich Fire	E-COMM South Island Police
3000	Victoria	City of Victoria	E-COMM	Surrey Fire	E-COMM South Island Police
3500	Central Saanich	District of Central Saanich	E-COMM	Saanich Fire	E-COMM South Island Police
4000	Esquimalt	District of Esquimalt	E-COMM	Surrey Fire	E-COMM South Island Police
5000	Juan de Fuca	Capital RD	E-COMM	Saanich Fire	E-COMM South Island Police



## Appendix 1 to Schedule B – Emergency Service Zones





## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

### Schedule C Technical Requirements/ESInet Access Criteria

Next Generation 9-1-1 is comprised of complex and interactive systems. In order to ensure proper network security, resiliency, diversity, and reliability, the LGA must ensure that all of the PSAPs meet the technical requirements detailed below. A PSAP cannot interconnect to the TELUS NG9-1-1 Network without meeting these requirements.

PSAPs utilizing networks to process and deliver NG9-1-1 calls outside of the ESInet do so at their own risk and assume all liabilities, including prolonged restoration times in the event of an outage.

LGA will direct the PSAP(s) to:

- 1 Deploy Dual Stack as the preferred method for simultaneous use of IPV4 & IPV6 address space OR to individually perform NAT-PT (Network Address Translation - Protocol Translation) for their Network Domain as defined in the NG9-1-1 network provider's UNI Interconnection Design Specifications, as a mandatory condition to interconnect to the NG9-1-1 network.
- 2 Support a set MTU (Maximum Transmission Unit) value of 1500 bytes for their network domain.
- 3 Utilize the Border Gateway Protocol (BGP) for dynamic routing between peering networks, using registered Autonomous System (AS) numbers, when available.
- 4 Assign a Local Registration Authority ("LRA") within Schedule F. The LRA will be responsible for determining and managing which users will be authorized to access the ESInet. An LRA can be assigned for a specific PSAPs or may be assigned for all PSAPs in an entire serving territory. The PSAP must notify TELUS at least 30 days prior to onboarding to the NG9-1-1 network of its selection and provide TELUS with 60 days' notice prior to any changes to its LRA structure. The LRA will have to enter into a distinct agreement with TELUS regarding the rights and obligations specific to the LRA and agree to TELUS Certificate Policy. For greater clarity, if access to the ESInet is needed for devices, the PSAP must assign an Authorized Organization Representative ("AOR"), which will also enter into a distinct agreement with TELUS. For greater clarity, LRA and AOR doesn't need to be the PSAP itself. The Parties may update Schedule F, from time to time, by mutual written consent, without requiring an amendment to this Agreement.
- 5 Utilize the PCA service provided by the NG9-1-1 network provider, as defined in the UNI Interconnection Design Specifications, as a mandatory condition of interconnection with the NG9-1-1 network until a nation-wide PSAP Credentialing Agency is established.
- 6 Comply with the UNI and any other bulletins or technical documents communicated by TELUS to all LGAs and PSAPs from time to time. Employ a NENA i3 compliant BCF (Border Control Function), as defined in the NG9-1-1 network provider UNI Interconnection Design Specifications, as a mandatory condition of interconnection with the NG9-1-1 network. In addition, the BCF must be deployed in a manner that prevents single points of failure.
- 7 Employ the QoS requirements as defined in the NG9-1-1 network provider UNI Interconnection Design Specifications as a mandatory condition of interconnection with the NG9-1-1 network.
- 8 Implement the mandatory list of audio CODECs as provided by the NG9-1-1 network providers as part of the Onboarding Process, and as updated through the proposed change management process managed by CISC.
- 9 Use the two (2) redundant 9-1-1 IP-VPN circuits and routers provided by TELUS to deliver 9-1-1 calls, sessions and events, and associated data as per TELUS acceptable use policy available at [www.telus.com/aup](http://www.telus.com/aup). The PSAPs will not modify, repair, reinstall, or tamper with the 9-1-1 IP-VPN circuits and routers, or use them in a manner that interferes with any service components used to provide them, TELUS' networks, or with the use of TELUS services by other persons, or in a manner that avoids the payment of any charges, or use the 9-1-1 IP-VPN circuits in violation of any law or regulation. TELUS recommends that the PSAP use both 9-1-1 IP-VPN circuits to avoid service impacts in the event of an 9-1-1 IP-VPN circuit or terminating router failure.
- 10 Design and operation the PSAPs WAN/LAN, including resiliency, capacity, management, quality of service and security.
- 11 Support end-to-end encryption of traffic from and towards the ESInet as defined in the TELUS NG9-1-1 UNI Interconnection Design Specifications. PSAPs are strongly encouraged to utilize the TELUS NGCS-based DNS service to ensure the resiliency of DNS functions and seamless PCA functionality. If a PSAP opts to use its own DNS service, it will be the sole responsibility of that



## **NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT**

agency to design, maintain and administer this element.

- 12 Use the provided ESInet connections strictly for the delivery of NG9-1-1 calling and associated data and not to use any private VPN tunnels across the ESInet.
- 13 Create Policy Routing Rules for NG9-1-1 and communicate their Default Routing, if any, as part of their PSAP Contingency Plans to ensure that 9-1-1 calls are answered in the event of a PSAP outage.
- 14 Synchronize their network elements with those of the NGCS based on the Network Time Protocol resource provided by TELUS.
- 15 Apply on an ongoing basis, the required security updates (including any security patches) promptly, on the schedule communicated by TELUS.

The failure of a PSAP to comply with the technical requirement and access criteria may result in having such PSAP removed from the TELUS NG9-1-1 Network. In the event where a PSAP does not meet the above technical requirements and access criteria to the ESInet, TELUS will inform the LGA before removing the PSAP from the TELUS NG9-1-1 Network.



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

### Schedule D GIS Data Provider Details

Municipality, County or Other Government Entity name	GIS Data Provider or Provincial/ Territorial Designated Data Aggregator name	Provincial /Territorial Legislation (Y/N)

In the absence of Provincial or Territorial legislation defining a Data Aggregator body, by default, the NG9-1-1 Network Provider will be the defined GIS and addressing Data Aggregator ([Telecom Decision CRTC 2020-150 | CRTC](#))



## NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

### SCHEDULE E - v.1

**LGA must verify with each PSAP and PSAP location listed in Schedule B has a 9-1-1 Contingency Plan and Policy Routing Rules documented and identified to TELUS. TELUS' requirement is to obtain documented contingencies and does not imply imposing mutual aid, backup sites, or any actual contingency options.**

PSAP Serving Information			
PSAP Name (*1 &*2)	PSAP Addresses	PSAP Address-Backup Site	Contingency Plan & Policy Routing Rules LGA verified (initial)
E-Comm 9-1-1 South Island	4219 Commerce Circle Saanich, BC		
Saanich Fire	760 Vernon Ave Saanich, BC	3301 E. Pender St. Vancouver	
Surrey Fire	8767 132nd Street Surrey, BC	14355 57th Avenue Surrey, BC	
Campbell River Fire Dispatch	675 13TH Avenue, Campbell River, BC		
E-COMM South Island Police	4219 Commerce Circle Saanich, BC		



**NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT**

<b>SCHEDULE F - v.1</b>			
<b>LGA must designate a Local Registration Authority ("LRA")</b> <b>* reference Schedule C, #4.</b>			
<b>Digital Subscriber Certificate Agreement and Application Form - submitted by LGA's Local Registration Authority designate upon TELUS onboarding</b>			
<b>PSAP Serving Information</b>			
<b>PSAP Name (*1 &amp;*2)</b>	<b>PSAP Addresses</b>	<b>PSAP Address-Backup Site</b>	<b>LGA designated Local Registration Authority ("LRA")</b>
E-Comm 9-1-1 South Island	4219 Commerce Circle Saanich, BC		
Saanich Fire	760 Vernon Ave Saanich, BC	3301 E. Pender St. Vancouver	
Surrey Fire	8767 132nd Street Surrey, BC	14355 57th Avenue Surrey, BC	
Campbell River Fire Dispatch	675 13TH Avenue, Campbell River, BC		
E-COMM South Island Police	4219 Commerce Circle Saanich, BC		



# NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

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