



**THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH**  
**Minutes of the Advisory Planning Commission Meeting**

**January 15, 2025, 4:00 p.m.**

**Council Chambers**

Present: Susan Zedel (Chair), Faye McClinton, Reg Nordman, Roger Ord, Shauna Sundher, Councillor Thompson (Council Liaison)

Absent: Christopher Mounce, Mark Alexander, Megan Parrish, Nancy Shackelford

Staff Present: Ivo Van der Kamp, Acting Manager of Development Services; Pamela Martin, Deputy Corporate Officer; Davin Contois, Planner

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**1. CALL TO ORDER**

The Acting Manager of Development Services called the meeting to order at 4:00 p.m.

**2. ACKNOWLEDGEMENT**

The Acting Manager of Development Services respectfully acknowledged that the land on which we gather is the traditional territory of the **WSÁNEĆ** people which includes **WJOLELP** (Tsartlip) and **STÁUTW** (Tsawout) First Nations.

**3. ADOPTION OF AGENDA**

**3.1 Agenda of the January 15, 2025 Advisory Planning Commission Meeting**

MOVED

*That the agenda of the January 15, 2025 Advisory Planning Commission meeting be approved as circulated.*

**CARRIED UNANIMOUSLY**

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the October 16, 2024 Advisory Planning Commission Meeting**

MOVED

*That the minutes of the October 16, 2024 Advisory Planning Commission meeting be adopted as circulated.*

**CARRIED UNANIMOUSLY**

## **6. NEW BUSINESS**

### **6.1 Annual Election of Commission Chair**

MOVED

*That Susan Zedel be elected as the Advisory Planning Commission Chair for 2025.*

**CARRIED UNANIMOUSLY**

### **6.2 6922 Saanich Cross Road (Small Lot Development)**

The Planner provided an introduction of the application and responded to questions from the Commission.

The Commission discussed the following:

- Whether the requested variance is something commonly requested.
- The parking variances and concerns regarding the lack of available street parking.
- Whether the subdivided properties could be sold.
- What is included in the covenants and how they will run with the land.
- Whether this will affect future zoning of neighbouring properties.
- Whether there will be any changes made to traffic patterns in the area.
- Concerns with some of the proposed setbacks.
- How Development Cost Charges are managed.
- The importance of having the removal and protection of trees monitored during construction.

MOVED

*That the Advisory Planning Commission supports the application for 6922 Saanich Cross Road, as proposed.*

**CARRIED UNANIMOUSLY**

MOVED

*The Advisory Planning Commission also notes the following concerns and issues for Council to consider:*

1. *Parking: The variance required for parking and lack of alternative parking available for proposed Lot 2, as well as the lack of available street parking for any overflow.*

2. *Arborist: The need for monitoring of tree removal and the protection of trees during construction.*

**CARRIED UNANIMOUSLY**

**7. ADJOURNMENT**

On motion, the meeting adjourned at 4:38 p.m.

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Chair