



**THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH**  
**Minutes of the Parcel Tax Roll Review Panel**

**March 18, 2024, 6:15 p.m.**

**Council Chambers**

Present: Mayor Windsor, Councillor Paltiel

Absent: Councillor Graham

Staff Present: Emilie Gorman, Director of Corporate Services/Corporate Officer; Fernando Pimentel, Manager of Finance; Pamela Martin, Deputy Corporate Officer

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**1. CALL TO ORDER**

The meeting was called to order at 6:18 p.m. by the Director of Corporate Services/Corporate Officer.

**2. ACKNOWLEDGEMENT**

The Director of Corporate Services/Corporate Officer respectfully acknowledged that the land on which we gather is the traditional territory of the W̱SÁNEĆ people which includes W̱JOḺEP (Tsartlip) and S̱ÁUTW̱ (Tsawout) First Nations.

**3. NOMINATION/ELECTION OF CHAIR**

MOVED

*That Councillor Paltiel be appointed as Chair of the Parcel Tax Roll Review Panel.*

**CARRIED UNANIMOUSLY**

**4. ADOPTION OF AGENDA**

**4.1 Agenda of the March 18, 2024 Parcel Tax Roll Review Panel Meeting**

MOVED

*That the agenda of the March 18, 2024 Parcel Tax Roll Review Panel meeting be approved as circulated.*

**CARRIED UNANIMOUSLY**

**5. ADOPTION OF MINUTES**

5.1 Adoption of Minutes from the March 29, 2023 Parcel Tax Roll Review Panel Meeting

MOVED

*That the minutes from the March 29, 2023 Parcel Tax Roll Review Panel meeting be adopted as circulated.*

**CARRIED UNANIMOUSLY**

**6. PRESENTATION OF COMPLAINTS OR APPEALS**

The Manager of Finance advised that the parcel tax roll has been compiled and the public was notified of the review by sending notices to the property owners with changes to the roll, public notice as per the bylaw, and having the rolls available for public viewing and confirmed that no complaints or appeals were received.

**7. CERTIFICATION OF THE 2024 PARCEL TAX ROLL - HEAT PUMP FINANCING PROGRAM**

MOVED

*That the District of Central Saanich 2024 Parcel Tax Assessment Roll be confirmed and authenticated pursuant to 'Community Charter', Section 206 (2).*

**CARRIED UNANIMOUSLY**

**9. ADJOURNMENT**

On motion, the meeting adjourned at 6:20 p.m.

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Chair