

2026 USER FEES AND CHARGES AMENDMENT SUMMARY

SCHEDULE 'B' COMMUNITY SERVICES

- Remove:** Lacrosse Box Fees, and;
Fieldhouse Shower Fees.
- Rationale:** Lacrosse box and fieldhouse shower user fees are being removed as a housekeeping measure. Revenues generated from these fees are minimal and do not justify the administrative effort required to track, collect, and manage the charges.
- Amend:** Courts rental fees – change from \$5.00 per hour to \$6.75 per hour.
- Rationale:** Courts rental fees have been updated to improve cost recovery and to align with anticipated Peninsula Recreation rates for similar facilities.
- Amend (language only):** Court terminology updated to include Pickleball Courts, renamed as Tennis and Pickleball Courts.
- Rationale:** Terminology has been updated to reflect current facility usage and to improve clarity for users.
- Amend:** “Registered Charity” replaces “Non-profit” terminology, and “Registered Charity” is newly included alongside “Youth”, for no-charge fields and courts rental categories.
- Rationale:** This is a housekeeping update to clarify eligibility and ensure consistent terminology across rental categories.

SCHEDULE 'C' PUBLIC SAFETY

- Amend (language only):** Road Race Permit renamed to Road Event Use Permit
- Rationale:** Terminology has been updated to reflect a broader range of events occurring on District roads and to improve clarity. No fee changes are proposed.
- Amend:** Film Production Permit Fee structure change –
- \$100 application fee (initial review)
 - \$400 payable at issuance

<u>Rationale:</u>	The application fee supports cost recovery for staff time spent reviewing proposed filming requests prior to permit issuance, while maintaining the same overall permit cost of \$500.
<u>Add:</u>	Film Production Permit – Refundable Security Deposit – \$500.
<u>Rationale:</u>	Refundable security deposits have been part of the application and permitting process for many years but were not previously reflected in the Fees and Charges Bylaw. These deposits are used solely to recover costs related to damage caused by the permit holder and are otherwise fully refundable upon completion. This amendment is a housekeeping update to reflect current practice.
<u>Add:</u>	Work in Road Allowance Permit (Film Production) – see Schedule 'G', and; Refundable Security Deposit – \$250
<u>Rationale:</u>	Where filming activities require use of the road allowance, a Work in Road Allowance Permit is routinely required and charged under another schedule. This amendment clarifies the relationship between film production permits and road allowance requirements and formally includes the associated refundable security deposit. The deposit supports recovery of any costs related to damage within the road allowance and is otherwise fully refundable upon completion. This amendment is a correction and housekeeping update to reflect existing practice.
<u>Add:</u>	False Alarm Response Fee (after three false alarms in a 12-month period) – \$200 per response
<u>Rationale:</u>	Repeated false alarms place a significant demand on Fire Department resources and can impact response capacity when concurrent emergency calls occur. Introducing this fee supports cost recovery and acts as a deterrent to encourage timely maintenance and repair of alarm systems, consistent with <i>False Alarm Bylaw No. 2247</i> .
<u>Add:</u>	Fire Investigation fee – First two hours at no charge; thereafter \$100 per hour.
<u>Rationale:</u>	While many fire investigations can be completed efficiently on site, more complex incidents may require significant staff time, technical review, and follow-up. This amendment supports cost recovery for investigations that exceed routine service levels and is authorized under Section 44 of the <i>Fire Services Operational Bylaw No. 2259</i> .

- Add:** Fire Department Administrative Services fee – First hour at no charge; thereafter \$75 per hour.
- Rationale:** Requests such as records searches, comfort letters, and similar administrative services can require substantial staff time. The fee supports cost recovery when requests exceed a basic service threshold and is authorized under Section 44 of the *Fire Services Operational Bylaw No. 2259*.
- Add:** Fire Safety Plan Review fee – First two hours at no charge; thereafter \$75 per hour.
- Rationale:** Fire safety plans prepared by third parties generally require minimal review; however, plans prepared by applicants often require extensive staff time to ensure compliance with the BC Fire Code. This amendment supports cost recovery for more time-intensive reviews and is authorized under Section 44 of the *Fire Services Operational Bylaw No. 2259*.
- Add:** Second and Subsequent Fire Inspections fee – \$120 per inspection.
- Rationale:** Re-inspections require additional staff time where deficiencies remain outstanding following an initial inspection. The fee provides a cost recovery mechanism and encourages timely compliance and is authorized under Section 36 of the *Fire Services Operational Bylaw No. 2259*.
- Add:** Special Request for Inspection fee – \$120.
- Rationale:** Special inspection requests outside the regular inspection program require additional staff resources. This fee supports cost recovery for ad hoc inspection requests and is authorized under Section 44 of the *Fire Services Operational Bylaw No. 2259*.
- Add:** Inter-Agency Reimbursement Rate standby fee (Office of the Fire Commissioner) – At cost, based on Inter-Agency Reimbursement Rates.
- Rationale:** Where Fire Department resources must remain on scene due to delayed property access and no lockbox availability, this amendment enables recovery of standby costs in accordance with established inter-agency reimbursement rates and is consistent with Section 4(1)(d) of the *False Alarm Bylaw No. 2247*.

**SCHEDULE 'E'
ENVIRONMENTAL**

Add: Soil Tipping fee – \$150 per truckload.

Rationale: As part of the municipal yard redevelopment, the District is accepting soil deposited on the yard site. Managing deposited soil requires staff time, introducing a soil tipping fee allows the District to recover these costs.

**SCHEDULE 'F'
DEVELOPMENT APPROVALS**

Add: Plan Change Request fee – \$150.

Rationale: Plan changes are increasingly common due to changing economic conditions and site constraints. These requests require staff time to review, administer, and obtain approval. The fee supports cost recovery for this work.

Add: Planning Application Fee (Initial Review – Online) – \$300.

Rationale: This fee supports cost recovery associated with the introduction of online planning applications (EApply), including initial zoning review, OCP analysis, and confirmation of application completeness and required supporting documentation.

Amend (language only): Replace terminology related to “Small Scale Multi-unit Housing” into “Residential Use – 1 to 4 dwelling units” and “Multiple Dwelling and Townhouse” into “Residential Use – 5 or more dwelling units”.

Rationale: This housekeeping amendment improves clarity by eliminating overlapping or potentially confusing terminology and aligning descriptions with current land-use practices.

Add: Development Permit and Development Variance Permit Discounts - 1903 Mount Newton Cross Road development project – Through resolution of Council, up to 100% discount on fee.

Rationale: This amendment allows Council to waive fees for the 1903 Mount Newton Cross Road redevelopment by resolution, providing flexibility to support project objectives identified through the civic redevelopment process while retaining Council oversight.

SCHEDULE 'G'
DEVELOPMENT APPROVALS – SUBDIVISION

<u>Add:</u>	Final Subdivision Application fee – \$150.
<u>Rationale:</u>	Introducing a formal final subdivision application aligns District processes with the Land Title Act requirement to consider applications within 60 days and improves application tracking and service continuity throughout the subdivision process.

SCHEDULE 'H'
RECREATION & FACILITIES

<u>Amend:</u>	Building Permit Energy-Efficient Construction Discount – increase from 25% to 60%.
<u>Rationale:</u>	This amendment reflects Council’s direction, as approved at the January 12, 2026 Council meeting, to further encourage energy-efficient construction. The revised discount applies to qualifying Part 9 residential projects and maintains alignment with the District’s sustainability objectives.
<u>Amend:</u>	Reinspection fee – Increase from \$50 to \$100.
<u>Rationale:</u>	Reinspection fees are only charged after multiple unsuccessful inspections. The increase reflects staff time required for repeated site visits and aligns with cost recovery practices in other jurisdictions.
<u>Amend:</u>	Building Permit Renewal fees – change from \$100 to; <ul style="list-style-type: none">• \$150 base renewal fee• \$300 renewal fee for projects at \$500,000 or greater initial construction value.
<u>Rationale:</u>	Permit renewals require tracking, correspondence, and status inspections. Larger or more complex projects typically require additional staff time, and the amended fee structure better reflects this effort.
<u>Add:</u>	Alternative Solution Review fee – \$300.
<u>Rationale:</u>	Alternative solutions to the BC Building Code can require extensive technical review by staff. This amendment supports cost recovery for complex and time-intensive reviews and does not imply acceptance or approval of the proposal.
<u>Amend (clarification):</u>	Plan Change Request fee – applicability to building permit amendments (see Schedule 'F')

Rationale: The Plan Change Request Fee, referenced in Schedule 'F', applies to both planning permit amendments and building permit changes after a permit has been issued. Both types of changes can require significant staff time to review and administer. This amendment clarifies applicability and supports cost recovery.

Remove: Building Move Permit fee.

Rationale: The Building Move Permit fee is related to building moves; the fee is removed to avoid confusion. While a permit is not issued solely for moving a building, placing a building on a property requires a building permit and associated approvals. This is a housekeeping amendment to reflect existing practice.

Add: Building Permit Discounts - 1903 Mount Newton Cross Road development project – Through resolution of Council, up to 100% discount on fee.

Rationale: This amendment allows Council to waive fees for the 1903 Mount Newton Cross Road redevelopment by resolution, providing flexibility to support project objectives identified through the civic redevelopment process while retaining Council oversight.

SCHEDULE 'J' UTILITIES

Amend: Water consumption – per cubic meter – change to \$2.214 per cubic meter from \$2.054 per cubic meter.

Rationale: To increase rates required in the 2026 budget submission.

Amend: Agricultural Residential Rate - first 456 cubic metres – change to \$2.213 per cubic meter from \$2.054 per cubic meter.

Rationale: To equal water consumption rate.

Amend: Water consumption Leak Rate – per cubic meter – change to \$1.3593 per cubic meter from \$1.2575 per cubic meter.

Rationale: To equal CRD Saanich Peninsula 2026 bulk water rate.

Amend: Sewer User Charge - change to \$2.4088 per cubic meter from \$2.2440 per cubic meter.

Rationale: To increase rates required in the 2026 budget submission.