



**THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH
Minutes of the SPECIAL (OPEN) COUNCIL Meeting**

April 20, 2026, 6:00 p.m.

Council Chambers

Present: Mayor Windsor, Councillor King, Councillor Newton, Councillor Riddell,
Councillor Thompson

Absent: Councillor Graham, Councillor Paltiel

Staff Present: Christine Culham, Chief Administrative Officer; Jarret Matanowitsch, Director
of Planning and Building Services; Pamela Martin, Deputy Corporate Officer;
Julie Bull, Planner; Nafiseh Rashidianfar, Planner; Nareka Jacques, Corporate
and Executive Assistant

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. ACKNOWLEDGEMENT

The Mayor respectfully acknowledged that the land on which we gather is the traditional territory of the WSÁNEĆ people which includes WJOLELP (Tsartlip) and SÁUTW (Tsawout) First Nations.

3. APPROVAL OF AGENDA

3.1 Agenda of the April 20, 2026 Special (Open) Council Meeting

MOVED AND SECONDED

That the agenda of the April 20, 2026 Special (Open) Council meeting be approved as circulated.

CARRIED UNANIMOUSLY

4. COMMITTEE OF THE WHOLE

4.1 Motion to Convene Committee of the Whole Meeting

MOVED AND SECONDED

That the Special (Open) Council meeting be recessed and a Committee of the Whole meeting be convened.

CARRIED UNANIMOUSLY

4.2 Introduction of the Draft Zoning Bylaw

The Planner provided a presentation on the report and responded to questions from Council.

The Director of Planning and Building Services responded to questions from Council.

MOVED

That prior to consideration of the readings of the Zoning Bylaw, that a special committee meeting be held to hear from the public directly on their opinions on the changes to the bylaw.

CARRIED UNANIMOUSLY

MOVED

1. *That the Draft Zoning Bylaw be received for information and that staff be directed to proceed with public engagement and refinement of the Bylaw prior to consideration of first and second readings.*
2. *That the Draft Zoning Bylaw be referred to the Advisory Planning Commission (APC) and Peninsula & Area Agricultural Advisory Commission (PAAC) for review and comment.*

CARRIED UNANIMOUSLY

4.3 Introduction to Draft Official Community Plan Development Permit Areas Design Guidelines

The Planner provided a presentation on the report and responded to questions from Council.

The Director of Planning and Building Services responded to questions from Council.

MOVED

That staff be directed to reinsert the light industrial into the draft Official Community Plan development permit areas design guidelines and proceed with public engagement with this information.

CARRIED UNANIMOUSLY

MOVED

That Committee convene a closed meeting pursuant to the following subsections of the Community Charter:

90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- *(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

90(2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following

- *(b) the consideration of information received and held in confidence relating to negotiations*
 - *(iii) between the municipality and a first nation or a prescribed Indigenous entity, or between a first nation or a prescribed Indigenous entity and a third party.*

CARRIED UNANIMOUSLY

The meeting was closed to the public at 7:19 p.m.

The meeting recessed back to open at 7:26 p.m.

MOVED

1. *That Council receive the draft Development Permit Areas (DPA) Design Guidelines for information and that staff be directed to proceed with public and focused-group engagement and refinements of the Guidelines prior to introduction of a bylaw for Council consideration.*
2. *That this report along with draft DPA be referred to the Advisory Planning Commission (APC), the Peninsula and Area Agricultural Commission (PAAC), and Saanich Peninsula Accessibility Advisory Committee (SPAAC) for input.*
3. *That prior to consideration of the readings of the Official Community Plan Bylaw, that a special committee meeting be held to hear from the public directly on their opinions on the changes to the bylaw.*

CARRIED UNANIMOUSLY

4.4 2026/27 Parking Standards Review – Preliminary Report

The Director of Planning and Building Services provided an introduction to the report and responded to questions from Council.

For information.

4.5 Adjournment

MOVED

That the Committee of the Whole meeting be adjourned and the Special (Open) Council meeting be reconvened.

CARRIED UNANIMOUSLY

5. UNFINISHED BUSINESS

5.1 Motions from the Committee of the Whole Meeting

MOVED AND SECONDED

1. *That prior to consideration of the readings of the Zoning Bylaw, that a special committee meeting be held to hear from the public directly on their opinions on the changes to the Zoning Bylaw.*
2. *That the Draft Zoning Bylaw be received for information and that staff be directed to proceed with public engagement and refinement of the Bylaw prior to consideration of first and second readings.*
3. *That the Draft Zoning Bylaw be referred to the Advisory Planning Commission (APC) and Peninsula & Area Agricultural Advisory Commission (PAAC) for review and comment.*
4. *That staff be directed to reinsert the light industrial into the draft Official Community Plan development permit areas design guidelines and proceed with public engagement with this information.*
5. *That Council receive the draft Development Permit Areas (DPA) Design Guidelines for information and that staff be directed to proceed with public and focused-group engagement and refinements of the Guidelines prior to introduction of a bylaw for Council consideration.*
6. *That this report along with draft DPA be referred to the Advisory Planning Commission (APC), the Peninsula and Area Agricultural Commission (PAAC), and Saanich Peninsula Accessibility Advisory Committee (SPAAC) for input.*
7. *That prior to consideration of the readings of the Official Community Plan Bylaw, that a special committee meeting be held to hear from the public directly on their opinions on the changes to the bylaw.*

CARRIED UNANIMOUSLY

8. ADJOURNMENT

On motion, the meeting adjourned at 7:32 p.m.

Mayor Windsor

Emilie Gorman, Director of Corporate Services/Corporate Officer